

2nd November 2021

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Monday 8th November 2021 at 7pm
to be held at the Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Brett (East) Chairman	Cllr Parks (North)
Cllr Cooper (Broadway) Vice Chairman	Cllr Syme (Broadway)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Keeble (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to address members in public participation via a written submission please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Tom Dommett CiLCA
Deputy Town Clerk

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 6th September 2021; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 6th September 2021.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

***Standing Orders will be suspended
to allow for public participation.***

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

***Standing Orders will be reinstated
following public participation.***

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Financial Information**

8.1 To note the reconciliations for August 2021 and September 2021; the **Chairman to sign** and verify against the bank statements seen. **(See attached).**

8.2 To note the accounts to September 2021. **(See attached)**

8.3 To receive the variance report to September 30th 2021. (See attached)

8.4 To approve the list of payments made in August 2021 and September 2021 and the **Chairman to sign. (See attached.)**

8.5 To note that internal transfers were made between the Instant Access Account and the Current Account on:

	Amount
22/10/2021	£10,000

9. Preliminary Budget Preparations 2022-23

The Deputy Clerk is submitting the first draft of the budget for 2022/2023. Members should note that this is the preliminary budget, and a revised budget will be presented in January 2022. **(See attached)**

The Deputy Clerk is happy to clarify or answer questions in advance of the meeting if required. These will be summarised and circulated for the meeting to avoid duplication of questions.

Members to discuss the draft Budget and make a **recommendation to take forward to Full Council**

10. Grant policy and grant application form

Members agreed a revised grant policy last year. This has proved to be very successful. It is suggested this is renewed for 2022/23 **(See attached)** Officers have revised the grant application form to make it more user friendly. **(See attached)**.

Members are asked to adopt the grant application policy for 2022/23 and adopt the revised grant application form.

11. Thank You Letters

Members are asked to note that thank you letters for grant awards have been received from:

- Warminster Community Choir
- St George's School
- Wiltshire Citizens Advice.

12. Communications

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next scheduled meeting: Monday 4th January 2021

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

**Bank Reconciliation Statement as at 31/08/2021
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/08/2021		147,174.70
Current Account	31/08/2021		5,000.00
			<hr/> 152,174.70
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			152,174.70
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			152,174.70
		Balance per Cash Book is :-	152,174.70
		Difference is :-	0.00

073555_243 1/ 12 00006 13035 2906 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	203,405.78
Payments Out	203,405.78
Closing Balance	5,000.00

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

1 August to 31 August 2021

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

91001000

Sheet Number

226

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Jul 21	BALANCE BROUGHT FORWARD			5,000.00
02 Aug 21	CR WORLDPAY		39.00	
	CR NHS BLOOD TRANSPLA		604.80	
	DD SCREWFIX DIRECT LT			
	FIRST PAYMENT	206.01		
	DD WESSEX LIFT CO LTD	118.50		
	DD PREMIUM CREDIT LTD	1,600.75		
	DD WATER2BUSINESS	12.00		
	DD ATOS RE FUELGENIE	110.10		
	DD WATER2BUSINESS	2,105.50		
	DD WATER2BUSINESS	63.50		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	CR WORLDPAY 0108		344.10	
	CR WORLDPAY 3007		106.55	
	CR WORLDPAY 3107		241.95	
	CR Longbridge Deveril			
	2036		10.00	
	TFR TRANSFER 21136496		2,539.98	5,000.00
03 Aug 21	DD BOOKER LTD -BK	652.58		
	CR CASH IN P.O. AUG03			
	8-10 THREE H@12:54			
	465941XXXXXX8085		2,045.00	
	CR WORLDPAY 0208		150.00	
	TFR TRANSFER 21136496	1,542.42		5,000.00
04 Aug 21	CR MV- 17760605 -0108		23.70	
	DD VWFS UK LIMITED	405.53		
	CR WORLDPAY 0308		308.20	
	BALANCE CARRIED FORWARD			4,826.37

1 August to 31 August 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 227

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,926.37
05 Aug 21	TFR TRANSFER 21136496		73.63	5,000.00
	BP Rentokill Initial			
	33849259	547.56		
	BP WPS Hallam			
	Insurance	3,728.84		
	BP WILTSHIRE C/TAX			
	WK/202114680	180.00		
	BP SYDENHAMS			
	I6011164	51.67		
	BP Proludic			
	SIN004311	83.30		
	BP Imagin Products			
	109388	14.64		
	BP AMAZON			
	106427&108072	51.32		
	BP OFFICE RIGHT			
	90685&90752&90748	188.05		
	CR WORLDPAY 0408		367.60	
06 Aug 21	TFR TRANSFER 21136496		4,477.78	5,000.00
	CR CASH IN P.O. AUG06			
	8-10 THREE H@10:23			
	465941XXXXXX8085		904.90	
	CR WORLDPAY 0508		75.15	
09 Aug 21	TFR TRANSFER 21136496	980.05		5,000.00
	CR WILTSHIRE COUNCIL		11,690.98	
	BP SPLASH PAD			
	Brunel Integrated			
	BIB BACS PAYMENT	1,500.00		
	BP WAR11			
	WHEELERS			
	BIB BACS PAYMENT	4,500.00		
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	CR WORLDPAY 0808		234.20	
	CR WORLDPAY 0608		171.05	
	CR WORLDPAY 0708		89.85	
	BP AMAZON			
	6535373 others	93.02		
	BP COATES & PARKER			
	46296	713.41		
	BP Swallow Drinks			
	0280433	83.80		
	BP Tudor Environmenta			
	141857&142069	422.99		
	BALANCE CARRIED FORWARD			10,472.86

1 August to 31 August 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 228

Your Business Current Account details

<i>Date</i>	<i>Payment type and details</i>	<i>Paid out</i>	<i>Paid in</i>	<i>Balance</i>
	BALANCE BROUGHT FORWARD			10,472.86
	BP WILTSHIRE C/TAX			
	90383832	178.67		
	BP WATER 2 BUSINESS			
	2058270491	97.17		
	BP LETS TALK FLEET			
	KP70MVH-0744	435.36		
	BP ASHTON FARMS			
	20012627&20012814	816.28		
	BP NETITUDE			
	2834200&28269	1,857.67		
	TFR TRANSFER 21136496	2,087.71		5,000.00
10 Aug 21	CR CHQ IN AT 407080		600.50	
	DD ATOS RE FUELGENIE	182.95		
	CR WORLDPAY 0908		160.05	
	TFR TRANSFER 21136496	577.60		5,000.00
11 Aug 21	CR MV- 17760605 -0608		6.30	
	CR MV- 21574633 -0708		168.00	
	CR WORLDPAY 1008		448.65	
	CR MICHAEL FRICKER			
	SJ Rossiter		30.00	
	TFR TRANSFER 21136496	652.95		5,000.00
12 Aug 21	CR WORLDPAY 1108		403.55	
	TFR TRANSFER 21136496	403.55		5,000.00
13 Aug 21	DR CONTRA	8,200.16		
	CR WORLDPAY 1208		134.40	
	TFR TRANSFER 21136496		8,065.76	5,000.00
16 Aug 21	CR WILTSHIRE COUNCIL		4,793.60	
	DD DIGITAL SPACE	23.59		
	DD MOLE VALLEY FARMER	71.50		
	DD PROPEL FINANCE PLC	66.88		
	DD WEST MERCIA ENERGY	502.60		
	DD OFFICE EVOLUTION	78.04		
	DD WILTSHIRE COUNCIL	23.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	290.00		
	DD WILTSHIRE COUNCIL	717.00		
	CR CASH IN P.O. AUG16			
	8-10 THREE H@14:19			
	465941XXXXX8085		2,375.00	
	CR WORLDPAY 1408		475.05	
	CR WORLDPAY 1508		348.35	
	CR WORLDPAY 1308		311.95	
	BALANCE CARRIED FORWARD			10,296.34

1 August to 31 August 2021

Your Statement

Account Name
Warminster Town Council

Sortcode Account Number Sheet Number
40-45-23 91001000 229

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			10,296.34
	BP ALL DRAINAGE SERVI 5599	150.00		
	BP Bristol City Council 8009080818&80836	3,527.88		
	BP Checkpoint ACW07548	24.96		
	BP COATES & PARKER PAPERS	7.25		
	BP COMPLETE FIRE SERV 880084	148.80		
	BP DCK BEAVERS LTD TPC9784	803.88		
	BP F&S Gibbs 014475	336.00		
	BP ROUNDSTONE VENDING 28678&28677	492.00		
	BP Securitas Keyholding - 12226	164.00		
	BP OFFICE RIGHT 90905	45.00		
	BP WHEELERS 974265	936.00		
	BP AMAZON 1210372075&3others	69.67		
	BP WHEELERS 974375	201.60		
	CR B Williams WCC3636		22.50	
17 Aug 21	TFR TRANSFER 21136496		1,588.20	5,000.00
	DD BOOKER LTD -BK	1,150.78		
	DD ATOS RE FUELGENIE	251.24		
	CR WORLDPAY 1608		286.45	
18 Aug 21	TFR TRANSFER 21136496		1,115.57	5,000.00
	CR CHQ IN AT 407080		202.17	
	CR WORLDPAY 1708		239.50	
	CR R Poolman ROSIE-ZUMBAWCC3628		378.00	
19 Aug 21	TFR TRANSFER 21136496	819.67		5,000.00
	DD S/LINE 163886109	100.37		
	DD S/LINE 163909040	23.62		
	DD W/PAY 163733982	60.40		
	DD PARAGON	2,467.51		
	CR WORLDPAY 1808		250.35	
	TFR TRANSFER 21136496		2,401.55	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 August to 31 August 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 230

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
20 Aug 21	CR BALANCE BROUGHT FORWARD			5,000.00
	DR NHS BLOOD TRANSPLA		277.20	
	CR CONTRA	11,479.15		
	CR F F			
	FALLON INV WCC3616		126.00	
	CR WORLDPAY 1908		271.25	
	BP DEB'S DANCE			
	WCC3620		63.00	
	TFR TRANSFER 21136496		10,741.70	5,000.00
21 Aug 21	DR TOTAL CHARGES			
	TO 30JUL2021	55.00		
	TFR TRANSFER 21136496		55.00	5,000.00
23 Aug 21	DD VWFS UK LIMITED	33.98		
	CR WORLDPAY 2008		313.60	
	CR WORLDPAY 2208		121.05	
	CR WORLDPAY 2108		61.15	
	CR JONES S+D			
	TWIRLS SWEET TREAT		30.00	
	TFR TRANSFER 21136496	491.82		5,000.00
24 Aug 21	CR WILTSHIRE COUNCIL		341.26	
	DD ATOS RE FUELGENIE	140.27		
	CR CASH IN P.O. AUG24			
	8-10 THREE H@09:51			
	465941XXXXXX8085		1,802.78	
	CR WORLDPAY 2308		198.65	
	TFR TRANSFER 21136496	2,202.42		5,000.00
25 Aug 21	CR MV- 17760605 -2208		200.45	
	DD O2	192.64		
	DR CONTRA	27,088.98		
	BP GYLLEN SPE A&C			
	Gylleydoodles 27 N		30.00	
	CR WORLDPAY 2408		517.75	
	TFR TRANSFER 21136496		26,533.42	5,000.00
26 Aug 21	CR MV- 17760605 -2308		18.50	
	DD ALD AUTOMOTIVE	377.93		
	DD TOTALENERGIES G&P	236.13		
	DD TOTALENERGIES G&P	2,014.31		
	BP MF MARTIAL A			
	HALL HIRE		204.78	
	BP MF MARTIAL A			
	HALL HIRE		341.30	
	CR WORLDPAY 2508		447.70	
	BP WPS Hallam			
	509069122	280.13		
	BALANCE CARRIED FORWARD			3,103.78

1 August to 31 August 2021

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 231

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,103.78
	BP WILTSHIRE C/TAX 90385030	205.00		
	BP WALC Planning Briefing7	210.00		
	BP Tudor Environmenta 144553&144280	350.66		
	BP Sydenhams Hire 572365	8.70		
	BP Swallow Drinks 276482	107.74		
	BP OFFICE RIGHT 90895&5 others	216.99		
	BP CHARLES SAUNDERS 598611&600518	322.03		
	BP ROUNDSTONE VENDING 28699&28700	432.00		
	BP D NAUGHTON ELEC SER 11260	405.60		
	BP John Leighton 0482	54.00		
	BP ARCHITECTURAL ACOU 3651	700.02		
27 Aug 21	TFR TRANSFER 21136496		4,908.96	5,000.00
	CR WILTSHIRE COUNCIL		84.00	
	CR MV- 21574633 -2408		5.00	
	CR ADVICE CONFIRMS RBC27081JELWKPFK CCLA		100,000.00	
	BP AMAZON 16JW-NNJW-LDMR & 4	219.33		
	CR WORLDPAY 2608		447.80	
	BP Swallow Drinks 281389	119.71		
	BP OFFICE RIGHT 91062	147.70		
	BP Proludic SIN004427	179.52		
	BP Melksham Groundcar 10156	280.00		
	BP Broxap Limited 279333	169.20		
	BP ASHTON FARMS 20013523&4219&4888	1,534.90		
	TFR TRANSFER 21136496	97,886.44		5,000.00
	BALANCE CARRIED FORWARD			5,000.00

1 August to 31 August 2021

Your Statement

Account Name
Warminster Town Council

Sortcode **Account Number** **Sheet Number**
40-45-23 91001000 232

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,000.00
31 Aug 21	CR CHQ IN AT 407080		838.50	
	CR AGE UK WILTSHIRE -		60.00	
	BP JULY REFUNDS			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	53.60		
	DD HILLS WASTE SOLUTN	657.15		
	SO HUNOT HR	240.00		
	CR CASH IN P.O. AUG31			
	8-10 THREE H@13:48			
	465941XXXXX8085		1,995.05	
	CR WORLDPAY 2708		288.90	
	CR WORLDPAY 3008		248.10	
	CR WORLDPAY 2808		309.10	
	CR WORLDPAY 2908		528.30	
	CR GLCM MISC RFB			
	HSBC REFUND		761.68	
	TFR TRANSFER 21136496	4,078.88		5,000.00
31 Aug 21	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

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The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	97,952.74
Payments In	111,723.51
Payments Out	62,501.55
Closing Balance	147,174.70

Interest Rate - Valid as at end date of the statement period
0.00% AER

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

2 August to 31 August 2021

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 484

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
01 Aug 21	BALANCE BROUGHT FORWARD			97,952.74
02 Aug 21	TFR TRANSFER 91001000	2,539.98		95,412.76
03 Aug 21	TFR TRANSFER 91001000		1,542.42	96,955.18
04 Aug 21	TFR TRANSFER 91001000	73.63		96,881.55
05 Aug 21	TFR TRANSFER 91001000	4,477.78		92,403.77
06 Aug 21	TFR TRANSFER 91001000		980.05	93,383.82
09 Aug 21	TFR TRANSFER 91001000		2,087.71	95,471.53
10 Aug 21	TFR TRANSFER 91001000		577.60	96,049.13
11 Aug 21	TFR TRANSFER 91001000		652.95	96,702.08
12 Aug 21	TFR TRANSFER 91001000		403.55	97,105.63
13 Aug 21	TFR TRANSFER 91001000	8,065.76		89,039.87
16 Aug 21	TFR TRANSFER 91001000	1,588.20		87,451.67
17 Aug 21	TFR TRANSFER 91001000	1,115.57		86,336.10
18 Aug 21	TFR TRANSFER 91001000		819.67	87,155.77
19 Aug 21	TFR TRANSFER 91001000	2,401.55		84,754.22
20 Aug 21	TFR TRANSFER 91001000	10,741.70		74,012.52
21 Aug 21	TFR TRANSFER 91001000	55.00		73,957.52
23 Aug 21	TFR TRANSFER 91001000		491.82	74,449.34
24 Aug 21	TFR TRANSFER 91001000		2,202.42	76,651.76
25 Aug 21	TFR TRANSFER 91001000	26,533.42		50,118.34
26 Aug 21	TFR TRANSFER 91001000	4,908.96		45,209.38
27 Aug 21	TFR TRANSFER 91001000		97,886.44	143,095.82
31 Aug 21	TFR TRANSFER 91001000		4,078.88	147,174.70
31 Aug 21	BALANCE CARRIED FORWARD			147,174.70

**Bank Reconciliation Statement as at 30/09/2021
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	30/09/2021		813,165.39
Current Account	30/09/2021		5,000.00
			<u>818,165.39</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			818,165.39
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			818,165.39
		Balance per Cash Book is :-	818,280.59
		Difference Excluding Adjustments is :-	-115.20
<u>Adjustments to Reconciliation</u>			
20/09/2021 DD PeopleSafe		-115.20	
			<u>-115.20</u>
		Unreconciled Difference is :-	<u>0.00</u>

092064_273 1/ 12 00008 116813 25798 39700

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Your Statement

Account Summary

Opening Balance	5,000.00
Payments In	901,314.08
Payments Out	901,314.08
Closing Balance	5,000.00

International Bank Account Number
GB17HBUK40452391001000

Branch Identifier Code
HBUKGB4161U

1 September to 30 September 2021

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 233

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Aug 21	BALANCE BROUGHT FORWARD			5,000.00
01 Sep 21	DD SCREWFIX DIRECT LT	165.91		
	FIRST PAYMENT	2,058.94		
	DD ST ENVIRONMENTASWO	1,600.75		
	DD PREMIUM CREDIT LTD	600.02		
	DD BOOKER LTD -BK	321.60		
	DD WATER2BUSINESS	48.00		
	DD WATER2BUSINESS	194.83		
	DD ATOS RE FUELGENIE	2,105.50		
	DD WATER2BUSINESS	63.50		
	DD WATER2BUSINESS			
	CR Hervin Robin		329.98	
	J71 P508 LODGE REN		174.10	
	CR WORLDPAY 3108		6,654.97	5,000.00
	TFR TRANSFER 21136496	19,800.89		
02 Sep 21	DD PUBLIC WORKS LOANS		147.05	
	CR WORLDPAY 0109		19,653.84	5,000.00
	TFR TRANSFER 21136496			
03 Sep 21	CR F Stevens		30.00	
	FRAN STEVENS		285.60	
	CR NHS BLOOD TRANSPLA			
	BP ASHTON FARMS	374.81		
	20015177			
	BP Checkpoint	129.00		
	07549&07661			
	BP COATES & PARKER	140.16		
	4033			
	BALANCE CARRIED FORWARD			4,671.63

1 September to 30 September 2021

Your Statement

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number

91001000

Sheet Number

234

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,671.63
	BP DCK BEAVERS LTD			
	TPC9803	948.18		
	BP NETITUDE			
	2869000	1,737.68		
	BP Proludic			
	SIN004427	179.52		
	BP ROUNDSTONE CAT			
	2646	109.20		
	BP ROUNDSTONE VENDING			
	28745	372.00		
	BP OFFICE RIGHT			
	91149	14.26		
	BP SYDENHAMS			
	I6031042	68.39		
	BP Tudor Environmenta			
	0145658	69.67		
	CR WORLDPAY 0209		115.60	
	TFR TRANSFER 21136496		3,711.67	5,000.00
06 Sep 21	CR CHQ IN AT 407080		13,430.00	
	DD VWFS UK LIMITED	405.53		
	CR WORLDPAY 0409		370.30	
	CR WORLDPAY 0509		440.95	
	CR WORLDPAY 0309		220.55	
	CR DAVIES RM			
	B DAVIES/FORGETME		30.00	
	TFR TRANSFER 21136496	14,086.27		5,000.00
07 Sep 21	BP DEMAND NO.2324			
	Estate Incomes Ltd			
	BIB BACS PAYMENT	4,758.31		
	CR WORLDPAY 0609		134.15	
	TFR TRANSFER 21136496		4,624.16	5,000.00
08 Sep 21	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	CR WORLDPAY 0709		133.90	
	TFR TRANSFER 21136496	733.90		5,000.00
09 Sep 21	CR WORLDPAY 0809		122.55	
	BP DEB'S DANCE			
	WCC3630		63.00	
	TFR TRANSFER 21136496	185.55		5,000.00
10 Sep 21	DD ATOS RE FUELGENIE	255.56		
	CR WORLDPAY 0909		25.35	
	TFR TRANSFER 21136496		230.21	5,000.00
11 Sep 21	CR TELFER L+A			
	24099 LITTLE PICKL		63.00	
	BALANCE CARRIED FORWARD			5,063.00

1 September to 30 September 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 235

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD	63.00		5,063.00 5,000.00
12 Sep 21	TFR TRANSFER 21136496			
	BP Orchard C F		30.00	
	CR ChristmasMarket			
	CR T Goddard		30.00	
	Christmas Market	60.00		5,000.00
13 Sep 21	TFR TRANSFER 21136496		425.90	
	CR WORLDPAY 1209		121.95	
	CR WORLDPAY 1009		224.80	
	CR WORLDPAY 1109			
	CR CASH IN P.O. SEP13			
	8-10 THREE H@16:18		2,266.00	
	465941XXXXX8085	3,038.65		5,000.00
14 Sep 21	TFR TRANSFER 21136496		1,718.90	
	CR AMAS LTD RE VOYAGE	71.50		
	DD MOLE VALLEY FARMER	695.14		
	DD HUNTS FOODSERVICE	51.80		
	DD OFFICE EVOLUTION	454.80		
	DD BOOKER LTD -BK	8,545.87		
	DR CONTRA		39.50	
	CR WORLDPAY 1309		8,060.71	5,000.00
15 Sep 21	TFR TRANSFER 21136496			
	BP REFUND			
	Mr M Morrison	40.00		
	BIB BACS PAYMENT	23.59		
	DD DIGITAL SPACE	66.88		
	DD PROPEL FINANCE PLC	23.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	290.00		
	DD WILTSHIRE COUNCIL	717.00		
	DD WILTSHIRE COUNCIL		179.52	
	CR PROLUDIC LIMITED		8.50	
	Proludic Ltd		2,207.45	5,000.00
16 Sep 21	CR WORLDPAY 1409		152.79	
	TFR TRANSFER 21136496			
	CR CHQ IN AT 407080			
	BP GRANT			
	Community Choir	884.00		
	BIB BACS PAYMENT			
	BP GRANT AWARD			
	War Table Tennis	600.00		
	BIB BACS PAYMENT			
	BALANCE CARRIED FORWARD			3,668.79

1 September to 30 September 2021

Your Statement

Account Name

Warminster Town Council

Sortcode Account Number Sheet Number

40-45-23 91001000 236

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,668.79
	BP GRANT AWARD			
	Wiltshire Citizens			
	BIB BACS PAYMENT	1,000.00		
	DD WEST MERCIA ENERGY	628.32		
	BP ASHTON FARMS			
	15767&15627	528.62		
	BP Broxap Limited			
	279837	443.88		
	BP COATES & PARKER			
	Journal online	8.70		
	BP F&S Gibbs			
	014529	336.00		
	BP Hampshire Flag			
	Flags	188.15		
	BP LETS TALK FLEET			
	KP70MVH-INV0765	435.36		
	BP NICKS SHOE REPAIRS			
	114	8.50		
	CR WORLDPAY 1509		103.60	
	TFR 404523 21136496			
	INTERNET TRANSFER		5,000.00	
	BP Overton UK Ltd			
	12688	190.08		
	BP SLCC ENTERPRISES			
	133783	246.00		
	BP OFFICE RIGHT			
	91264&71&81&94	544.02		
	BP Tudor Environmenta			
	0146620&0147865	154.04		
	BP VISIT WILTSHIRE			
	9918	930.00		
	BP WHEELERS			
	974584	201.60		
	TFR TRANSFER 21136496		2,070.88	5,000.00
17 Sep 21	CR AGE UK WILTSHIRE -		60.00	
	DD ATOS RE FUELGENIE	197.39		
	CR Think Outside The			
	THINKOUTSIDETHEBOX		30.00	
	CR WORLDPAY 1609		137.00	
	TFR TRANSFER 21136496	29.61		5,000.00
20 Sep 21	DD PEOPLESAFE			
	FIRST PAYMENT	115.20		
	DD PARAGON	2,467.51		
	CR WORLDPAY 1909		312.80	
	BALANCE CARRIED FORWARD			2,730.09

1 September to 30 September 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 237

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			2,730.09
	CR WORLDPAY 1709		119.20	
	CR WORLDPAY 1809		329.85	
	TFR TRANSFER 21136496		1,820.86	5,000.00
21 Sep 21	DD S/LINE 168402436	44.97		
	DD S/LINE 168660368	68.14		
	DD W/PAY 168398587	166.64		
	DR TOTAL CHARGES TO 30AUG2021	90.40		
	CR WORLDPAY 2009		129.50	
	TFR TRANSFER 21136496		240.65	5,000.00
22 Sep 21	DR CONTRA	7,920.78		
	CR CASH IN P.O. SEP22 8-10 THREE H@10:59 465941XXXXX8085		708.55	
	CR R Poolman ROSIE-ZUMBAWCC3639		441.00	
	CR WORLDPAY 2109		76.00	
	TFR TRANSFER 21136496		6,695.23	5,000.00
23 Sep 21	DD VWFS UK LIMITED	33.98		
	BP Checkpoint 7549&7748	49.92		
	CR ADVICE CONFIRMS RBC23091EAODAHTT CCLA		150,000.00	
	BP DCK BEAVERS LTD TPC9852	455.10		
	BP Kingcombe Stonbury Splashpad	18,253.01		
	BP NETITUDE 28780	801.61		
	BP PKF Littlejohn W10242/SB20213066	2,400.00		
	BP D NAUGHTON ELECSER 11313	108.60		
	BP OFFICE RIGHT 82868	499.73		
	BP Tudor Environmenta 148810	376.88		
	BP D.HALLS 14.09.21	110.12		
	BP WCR SLA 3ND QTR 2021	2,500.00		
	BP WHEELERS 974732	201.60		
	BALANCE CARRIED FORWARD			129,209.45

1 September to 30 September 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 238

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			129,209.45
	CR WORLDPAY 2209		97.05 •	
	TFR TRANSFER 21136496	124,306.50 <i>cc</i>		5,000.00
24 Sep 21	• CR CHQ IN AT 407080		• 771.50	
	DD O2	201.59 •		
	DD ATOS RE FUELGENIE	156.22 •		
	? DR CONTRA	23,620.70 •		
	• CR HUMPHRIES KM & DE			
	XMAS FAYRE		30.00 •	
	BP MF MARTIAL A		341.30 •	
	BP MF MARTIAL A		273.04 •	
	HALL HIRE		50.45 •	
	• CR WORLDPAY 2309		22,512.22 <i>cc</i>	5,000.00
27 Sep 21	TFR TRANSFER 21136496		5.00 •	
	• CR MV- 21574633 -2209			
	? BP AUGUST REFUNDS			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	35.10 •		
	DD ALD AUTOMOTIVE	377.93 •		
	CR F F			
	FALLON INV WCC3645		126.00 •	
	CR CASH IN P.O. SEP27			
	8-10 THREE H@13:41			
	465941XXXXXX8085		• 755.15	
	CR WORLDPAY 2509		132.65 •	
	CR WORLDPAY 2609		100.40 •	
	CR WORLDPAY 2409		103.80 •	
	CR SOUNDABOUT			
	WILTSHIRE HIRE		84.00 •	
28 Sep 21	TFR TRANSFER 21136496	893.97 <i>cc</i>		5,000.00
	DD BOOKER LTD -BK	338.67 •		
	BP Total Floor Care			
	Sylva Floor	159.60 •		
29 Sep 21	TFR TRANSFER 21136496		498.27 <i>cc</i>	5,000.00
	CR MV- 21574633 -2409		30.00 •	
	CR WORLDPAY 2809		16.80 •	
30 Sep 21	TFR TRANSFER 21136496	46.80 <i>cc</i>		5,000.00
	CR CHQ IN AT 407080		• 540.00	
	CR ROCK CHOIR LIMITED		141.78 •	
	CR WILTSHIRE COUNCIL		• 637,799.50	
	CR NHS BLOOD TRANSPLA		571.20 •	
	DD HILLS WASTE SOLUTN	557.64 •		
	SO HUNOT HR	240.00 •		
	BALANCE CARRIED FORWARD			643,254.84



1 September to 30 September 2021

Your Statement

Account Name
Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 239

Your Business Current Account details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			643,254.84
	BP SLCC 1003866	30.00		
	CR WORLDPAY 2909 Kingcombe Stonbury Splashpad-0049	31,333.90	46.40	
	BP OFFICE RIGHT 91512&91526&91593	264.28		
	BP WILTSHIRE C/TAX 90388201	576.00		
	BP ACAS 12/18312	525.00		
	CR HOWARD MITCHELL TA WCC3627		367.50	
	CR HOWARD MITCHELL TA WCC3644		294.00	
	CR HOWARD MITCHELL TA WCC3660		294.00	
	TFR TRANSFER 21136496	606,527.56		5,000.00
30 Sep 21	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (www.hsbc.co.uk).

Credit Interest Rates	balance	AER variable	Debit Interest Rates	balance	EAR variable
Credit interest is not applied			Debit interest		21.34%

092064_273 9/ 12 00008 116821 25798 39700

Your Statement

The Clerk to the Council
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire
BA12 8LB



Account Summary

Opening Balance	147,174.70
Payments In	749,971.81
Payments Out	83,981.12
Closing Balance	813,165.39

Interest Rate - Valid as at end date of the statement period
0.00% AER

1 September to 30 September 2021

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 486

Your Deposit Account details

Date	Payment type and details	Paid out	Paid in	Balance
31 Aug 21	BALANCE BROUGHT FORWARD			147,174.70
01 Sep 21	TFR TRANSFER 91001000	6,654.97		140,519.73
02 Sep 21	TFR TRANSFER 91001000	19,653.84		120,865.89
03 Sep 21	TFR TRANSFER 91001000	3,711.67		117,154.22
06 Sep 21	TFR TRANSFER 91001000		14,086.27	131,240.49
07 Sep 21	TFR TRANSFER 91001000	4,624.16		126,616.33
08 Sep 21	TFR TRANSFER 91001000		733.90	127,350.23
09 Sep 21	TFR TRANSFER 91001000		185.55	127,535.78
10 Sep 21	TFR TRANSFER 91001000	230.21		127,305.57
11 Sep 21	TFR TRANSFER 91001000		63.00	127,368.57
12 Sep 21	TFR TRANSFER 91001000		60.00	127,428.57
13 Sep 21	TFR TRANSFER 91001000		3,038.65	130,467.22
14 Sep 21	TFR TRANSFER 91001000	8,060.71		122,406.51
15 Sep 21	TFR TRANSFER 91001000	2,207.45		120,199.06
16 Sep 21	TFR 404523 91001000			
	INTERNET TRANSFER	5,000.00		
	TFR TRANSFER 91001000	2,070.88		113,128.18
17 Sep 21	TFR TRANSFER 91001000		29.61	113,157.79
20 Sep 21	TFR TRANSFER 91001000	1,820.86		111,336.93
21 Sep 21	TFR TRANSFER 91001000	240.65		111,096.28
22 Sep 21	TFR TRANSFER 91001000	6,695.23		104,401.05
23 Sep 21	TFR TRANSFER 91001000		124,306.50	228,707.55
24 Sep 21	TFR TRANSFER 91001000	22,512.22		206,195.33
27 Sep 21	TFR TRANSFER 91001000		893.97	207,089.30
28 Sep 21	TFR TRANSFER 91001000	498.27		206,591.03
29 Sep 21	TFR TRANSFER 91001000		46.80	206,637.83
	BALANCE CARRIED FORWARD			206,637.83

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Council Administration								
1176 Precept	1,180,666	1,275,599	1,275,599	0			100.0%	
1177 Precept Allocation	(46,000)	0	0	0			0.0%	
1190 Interest Receivable	1,175	150	2,000	1,850			7.5%	
1193 Miscellaneous Income	0	17	0	(17)			0.0%	
1300 Dog Bag Sales	481	427	1,500	1,073			28.5%	
Council Administration :- Income	1,136,322	1,276,193	1,279,099	2,906			99.8%	0
4001 Salaries	162,000	89,581	207,050	117,469		117,469	43.3%	
4008 Training	974	795	2,500	1,705		1,705	31.8%	
4009 Travel	97	0	200	200		200	0.0%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	37,200	15,500	37,200	21,700		21,700	41.7%	
4017 Staff Settlement	2,000	0	0	0		0	0.0%	
4020 Consumables & Other Expenses	574	1,254	1,500	246		246	83.6%	
4022 Postage & Telephone	1,428	286	3,000	2,714		2,714	9.5%	
4023 Printing & Stationery	428	386	600	214		214	64.3%	
4024 Photocopier Charges	1,891	750	1,500	750		750	50.0%	
4025 IT (Website & Email)	13,584	5,536	18,000	12,464		12,464	30.8%	
4027 Subscriptions and Publications	3,703	2,831	3,500	669		669	80.9%	
4028 Insurance	9,168	4,603	9,500	4,897		4,897	48.4%	
4029 Licences	915	816	850	34		34	96.0%	
4030 Recruitment Advertising	310	620	1,500	880		880	41.3%	
4033 Advertising	97	0	0	0		0	0.0%	
4036 Repairs and Renewals	399	0	250	250		250	0.0%	
4040 Equipment/Furniture	141	32	250	218		218	13.0%	
4056 Accountancy Fees	11,364	4,359	15,000	10,641		10,641	29.1%	
4057 Audit Fees	2,890	0	2,860	2,860		2,860	0.0%	
4058 Legal Fees	7,206	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	2,400	1,200	2,400	1,200		1,200	50.0%	
4060 Bank Charges	386	(404)	1,500	1,904		1,904	(26.9%)	
5977 depreciation Charged	4,839	0	0	0		0	0.0%	
Council Administration :- Indirect Expenditure	263,994	128,147	310,660	182,513	0	182,513	41.2%	0
Net Income over Expenditure	872,328	1,148,046	968,439	(179,607)				
102 Civic and Democratic								
4025 IT (Website & Email)	1,849	1,749	0	(1,749)		(1,749)	0.0%	
4033 Advertising	885	584	1,500	916		916	38.9%	
4080 Mayoral Expenses	1,000	(2,811)	1,000	3,811		3,811	(281.1%)	
4082 Town Crier	0	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4086 Civic Regalia	80	0	200	200		200	0.0%	
4110 Elections	0	0	20,000	20,000		20,000	0.0%	
5319 Tfr from Elections Reserve	0	0	(18,963)	(18,963)		(18,963)	0.0%	
6319 Tfr to Elections Reserve	5,000	5,000	5,000	0		0	100.0%	
6343 Tfr to Town Crier	1,000	0	0	0		0	0.0%	
Civic and Democratic :- Indirect Expenditure	9,814	4,522	9,737	5,216	0	5,216	46.4%	0
Net Expenditure	(9,814)	(4,522)	(9,737)	(5,216)				
<u>103 Policy and Communications</u>								
4033 Advertising	712	146	1,000	854		854	14.6%	
4034 Newsletter	1,456	75	2,000	1,925		1,925	3.7%	
4084 Town Consultations/Promotions	380	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	2,547	221	7,000	6,779	0	6,779	3.2%	0
Net Expenditure	(2,547)	(221)	(7,000)	(6,779)				
<u>104 Council Events</u>								
1701 Christmas Events Income	0	0	3,500	3,500			0.0%	
Council Events :- Income	0	0	3,500	3,500			0.0%	0
4008 Training	24	(60)	0	60		60	0.0%	
4032 Adverts - Events	154	0	1,000	1,000		1,000	0.0%	
4081 Civic Events	(695)	0	2,000	2,000		2,000	0.0%	
4087 Civic Service	0	0	500	500		500	0.0%	
4706 Christmas Lights	23,153	178	20,000	19,822		19,822	0.9%	
4720 Remembrance Service	4	0	1,000	1,000		1,000	0.0%	
Council Events :- Indirect Expenditure	22,640	118	24,500	24,382	0	24,382	0.5%	0
Net Income over Expenditure	(22,640)	(118)	(21,000)	(20,882)				
<u>107 Grants and Projects</u>								
1180 Grants Recieved	10,533	8,300	0	(8,300)			0.0%	
Grants and Projects :- Income	10,533	8,300	0	(8,300)				0
4700 Grants - Large	18,663	32,922	15,000	(17,922)		(17,922)	219.5%	
4703 WCR Community Radio SLA	7,500	5,000	10,000	5,000		5,000	50.0%	
4704 Warminster Community Hub SLA	6,000	2,500	6,000	3,500		3,500	41.7%	
4707 Catenary Cable Maintenance DON	115	61	0	(61)		(61)	0.0%	
4710 Enterprise Warminster	681	318	2,100	1,782		1,782	15.2%	
4712 Grant - Warminster Carnival	1,124	0	3,500	3,500		3,500	0.0%	
4714 Neighbourhood Planning	309	0	14,691	14,691		14,691	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4715 INSPIRE	0	0	3,500	3,500		3,500	0.0%	
4718 Warminster Wobble	0	0	3,000	3,000		3,000	0.0%	
5351 Tfr From CIL 17/18	0	(4,912)	(6,400)	(1,488)		(1,488)	76.7%	
5352 Tfr from CIL 18/19	0	(5,088)	(8,291)	(3,203)		(3,203)	61.4%	
6334 Tfr to Grants	814	0	0	0		0	0.0%	
Grants and Projects :- Indirect Expenditure	35,206	30,802	43,100	12,298	0	12,298	71.5%	0
Net Income over Expenditure	(24,673)	(22,502)	(43,100)	(20,598)				
201 CCTV								
1177 Precept Allocation	46,000	0	0	0			0.0%	
1201 CCTV-Dewey Trust Grant	4,000	5,000	5,000	0			100.0%	
1204 CCTV-Army Grant	0	0	500	500			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	5,730	6,797	5,800	(997)			117.2%	
1206 CCTV-Westbury TC Fees	10,004	5,001	10,205	5,204			49.0%	
CCTV :- Income	65,733	16,798	21,505	4,707			78.1%	0
4001 Salaries	50,518	27,291	58,900	31,609		31,609	46.3%	
4008 Training	0	1,231	1,000	(231)		(231)	123.0%	
4014 Electricity and Gas	1,155	(200)	400	600		600	(50.0%)	
4016 Cleaning	3	0	0	0		0	0.0%	
4020 Consumables & Other Expenses	285	138	100	(38)		(38)	138.2%	
4021 BT Redcare	13,591	13,591	13,600	9		9	99.9%	
4022 Postage & Telephone	82	378	100	(278)		(278)	377.9%	
4023 Printing & Stationery	11	0	200	200		200	0.0%	
4024 Photocopier Charges	35	1	0	(1)		(1)	0.0%	
4025 IT (Website & Email)	41	83	0	(83)		(83)	0.0%	
4028 Insurance	1,185	634	1,150	516		516	55.1%	
4029 Licences	190	380	1,100	720		720	34.5%	
4036 Repairs and Renewals	1,677	9,043	1,500	(7,543)		(7,543)	602.9%	
4037 Maintenance Contracts	4,000	5,428	4,000	(1,428)		(1,428)	135.7%	
4038 Grounds Maintenance	743	0	0	0		0	0.0%	
4040 Equipment/Furniture	43	48	100	52		52	48.0%	
4059 Other Professional Fees	190	0	0	0		0	0.0%	
5325 Tfr from CCTV	(8,016)	0	(12,745)	(12,745)		(12,745)	0.0%	
5977 depreciation Charged	4,575	0	0	0		0	0.0%	
CCTV :- Indirect Expenditure	70,308	58,046	69,405	11,359	0	11,359	83.6%	0
Net Income over Expenditure	(4,575)	(41,247)	(47,900)	(6,653)				

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
202	<u>Dewey House</u>								
1005	Rent Received	7,200	3,600	7,200	3,600			50.0%	
	Dewey House :- Income	7,200	3,600	7,200	3,600			50.0%	0
4011	Rates	5,364	3,454	5,425	1,971		1,971	63.7%	
4012	Water Rates	271	0	200	200		200	0.0%	
4014	Electricity and Gas	4,564	2,039	4,500	2,461		2,461	45.3%	
4016	Cleaning	29	0	0	0		0	0.0%	
4020	Consumables & Other Expenses	95	135	200	65		65	67.4%	
4023	Printing & Stationery	5	0	0	0		0	0.0%	
4025	IT (Website & Email)	950	0	0	0		0	0.0%	
4028	Insurance	1,501	803	1,500	697		697	53.5%	
4035	Refuse Collection\Bin Emptying	(20)	0	0	0		0	0.0%	
4036	Repairs and Renewals	739	1,403	1,500	97		97	93.5%	
4037	Maintenance Contracts	1,617	267	1,250	983		983	21.3%	
5977	depreciation Charged	12,816	0	0	0		0	0.0%	
	Dewey House :- Indirect Expenditure	27,931	8,100	14,575	6,475	0	6,475	55.6%	0
	Net Income over Expenditure	(20,731)	(4,500)	(7,375)	(2,875)				
209	<u>Outside Services</u>								
4001	Salaries	95,822	81,387	188,050	106,663		106,663	43.3%	
4007	Uniform	224	1,184	900	(284)		(284)	131.6%	
4008	Training	363	240	1,500	1,260		1,260	16.0%	
4020	Consumables & Other Expenses	0	1,116	0	(1,116)		(1,116)	0.0%	
4022	Postage & Telephone	369	838	0	(838)		(838)	0.0%	
4024	Photocopier Charges	0	0	0	(0)		(0)	0.0%	
4025	IT (Website & Email)	590	720	0	(720)		(720)	0.0%	
4028	Insurance	0	501	0	(501)		(501)	0.0%	
4036	Repairs and Renewals	273	0	0	0		0	0.0%	
4040	Equipment/Furniture	262	899	250	(649)		(649)	359.6%	
4042	Vehicle Costs	15,964	11,110	12,500	1,390		1,390	88.9%	
4044	Tree Works	958	379	0	(379)		(379)	0.0%	
5315	Tfr from Capital Projects	0	0	0	0	13,470	(13,470)	0.0%	
5977	depreciation Charged	8,985	0	0	0		0	0.0%	
	Outside Services :- Indirect Expenditure	123,809	98,375	203,200	104,825	13,470	91,355	55.0%	0
	Net Expenditure	(123,809)	(98,375)	(203,200)	(104,825)				
210	<u>Town Park</u>								
1006	Rent - 23 Weymouth St	3,960	1,980	3,960	1,980			50.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1020 Town Park Events Income	383	50	4,000	3,950			1.3%	
1550 Boats Income	0	0	4,500	4,500			0.0%	
Town Park :- Income	4,343	2,030	12,460	10,430			16.3%	0
4001 Salaries	0	0	15,000	15,000		15,000	0.0%	
4011 Rates	3,786	0	0	0		0	0.0%	
4012 Water Rates	20,688	5,853	14,000	8,147		8,147	41.8%	
4014 Electricity and Gas	2,505	1,180	2,500	1,320		1,320	47.2%	
4020 Consumables & Other Expenses	1,394	821	300	(521)		(521)	273.7%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4028 Insurance	1,251	669	1,250	581		581	53.6%	
4035 Refuse Collection\Bin Emptying	2,707	2,814	0	(2,814)		(2,814)	0.0%	
4036 Repairs and Renewals	3,002	662	10,000	9,338		9,338	6.6%	
4037 Maintenance Contracts	480	480	0	(480)		(480)	0.0%	
4038 Grounds Maintenance	40,292	0	0	0		0	0.0%	
4040 Equipment/Furniture	1,420	1,121	5,000	3,879		3,879	22.4%	
4044 Tree Works	958	2,801	0	(2,801)		(2,801)	0.0%	
4058 Legal Fees	800	0	0	0		0	0.0%	
4085 Town Park Events	1,748	0	6,500	6,500		6,500	0.0%	
5977 depreciation Charged	36,453	0	0	0		0	0.0%	
5996 Deferred Grants Released	(11,472)	0	0	0		0	0.0%	
Town Park :- Indirect Expenditure	106,010	16,401	54,650	38,249	0	38,249	30.0%	0
Net Income over Expenditure	(101,667)	(14,371)	(42,190)	(27,819)				
211 Open Spaces								
4012 Water Rates	74	0	0	0		0	0.0%	
4038 Grounds Maintenance	6,811	573	0	(573)		(573)	0.0%	
4040 Equipment/Furniture	168	0	250	250		250	0.0%	
4045 Flood Wardens	307	179	0	(179)		(179)	0.0%	
5977 depreciation Charged	512	0	0	0		0	0.0%	
Open Spaces :- Indirect Expenditure	7,872	752	250	(502)	0	(502)	300.7%	0
Net Expenditure	(7,872)	(752)	(250)	502				
212 Cemetery and Churchyard								
1212 Burial Fees	289	252	1,000	748			25.2%	
Cemetery and Churchyard :- Income	289	252	1,000	748			25.2%	0
4011 Rates	196	134	200	66		66	66.8%	
4028 Insurance	989	529	950	421		421	55.7%	
Cemetery and Churchyard :- Indirect Expenditure	1,185	663	1,150	487	0	487	57.6%	0
Net Income over Expenditure	(896)	(411)	(150)	261				

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
213 Public Conv - T Park DON'T USE								
4016 Cleaning	1,844	0	0	0		0	0.0%	
4020 Consumables & Other Expenses	54	0	0	0		0	0.0%	
4036 Repairs and Renewals	421	0	0	0		0	0.0%	
4040 Equipment/Furniture	15	0	0	0		0	0.0%	
4200 Public Toilets	7,571	0	0	0		0	0.0%	
Public Conv - T Park DON'T USE :- Indirect Expenditure	9,905	0	0	0	0	0		0
Net Expenditure	(9,905)	0	0	0				
214 Public Conveniences (TP & CCP)								
4001 Salaries	0	0	8,350	8,350		8,350	0.0%	
4011 Rates	3,593	(3,593)	0	3,593		3,593	0.0%	
4012 Water Rates	852	554	2,500	1,946		1,946	22.1%	
4014 Electricity and Gas	1,311	1,496	1,500	4		4	99.7%	
4016 Cleaning	1,844	283	0	(283)		(283)	0.0%	
4020 Consumables & Other Expenses	54	1,202	100	(1,102)		(1,102)	1201.8%	
4028 Insurance	201	94	200	106		106	47.1%	
4036 Repairs and Renewals	137	1,172	1,750	578		578	67.0%	
4040 Equipment/Furniture	15	4	100	96		96	3.9%	
4200 Public Toilets	11,028	0	0	0		0	0.0%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	19,035	1,212	14,500	13,288	0	13,288	8.4%	0
Net Expenditure	(19,035)	(1,212)	(14,500)	(13,288)				
215 Street Furniture								
1179 Donations Received	(570)	0	0	0			0.0%	
Street Furniture :- Income	(570)	0	0	0				0
4028 Insurance	345	198	360	162		162	55.0%	
4040 Equipment/Furniture	1,285	(600)	1,500	2,100		2,100	(40.0%)	
4803 Baskets & Tubs	7,142	2,988	3,000	12		12	99.6%	
5977 depreciation Charged	1,696	0	0	0		0	0.0%	
5996 Deferred Grants Released	5	0	0	0		0	0.0%	
Street Furniture :- Indirect Expenditure	10,473	2,586	4,860	2,274	0	2,274	53.2%	0
Net Income over Expenditure	(11,043)	(2,586)	(4,860)	(2,274)				

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe								
1180 Grants Recieved	0	9,659	0	(9,659)			0.0%	
1186 WCC Covid 19 Grant	8,000	0	0	0			0.0%	
1600 Pavillion Cafe Sales	52,380	56,460	50,000	(6,460)			112.9%	
Pavilion Cafe :- Income	60,380	66,119	50,000	(16,119)			132.2%	0
3540 Pavilion Purchases	13,989	18,186	25,000	6,814		6,814	72.7%	
Pavilion Cafe :- Direct Expenditure	13,989	18,186	25,000	6,814	0	6,814	72.7%	0
4001 Salaries	24,640	13,685	45,900	32,215		32,215	29.8%	
4007 Uniform	0	61	150	89		89	40.7%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	50	0	100	100		100	0.0%	
4011 Rates	0	1,454	0	(1,454)		(1,454)	0.0%	
4016 Cleaning	3	0	20	20		20	0.0%	
4020 Consumables & Other Expenses	3,892	2,699	2,000	(699)		(699)	134.9%	
4022 Postage & Telephone	115	170	500	330		330	34.0%	
4023 Printing & Stationery	12	0	200	200		200	0.0%	
4025 IT (Website & Email)	222	84	0	(84)		(84)	0.0%	
4026 Software & Accounts USE 4025	9	0	0	0		0	0.0%	
4036 Repairs and Renewals	47	348	2,000	1,652		1,652	17.4%	
4037 Maintenance Contracts	0	88	0	(88)		(88)	0.0%	
4040 Equipment/Furniture	1,101	202	500	298		298	40.3%	
4055 Stocktaking Fees	180	60	240	180		180	25.0%	
4061 Streamline Charges	993	642	700	58		58	91.7%	
4999 Assets Capitalised	3,364	0	0	0		0	0.0%	
5315 Tfr from Capital Projects	(3,364)	0	0	0		0	0.0%	
Pavilion Cafe :- Indirect Expenditure	31,264	19,491	52,560	33,069	0	33,069	37.1%	0
Net Income over Expenditure	15,127	28,441	(27,560)	(56,001)				
217 Play Areas								
4010 Health & Safety	0	475	1,000	525		525	47.5%	
4016 Cleaning	92	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	305	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	5,666	3,329	10,000	6,671	2,695	3,976	60.2%	
4037 Maintenance Contracts	3,651	0	0	0		0	0.0%	
4038 Grounds Maintenance	13,653	0	0	0		0	0.0%	
4040 Equipment/Furniture	402	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
5977 depreciation Charged	7,135	0	0	0		0	0.0%	
Play Areas :- Indirect Expenditure	30,904	3,984	19,550	15,566	2,695	12,871	34.2%	0
Net Expenditure	(30,904)	(3,984)	(19,550)	(15,566)				

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>218 Skate Park</u>								
4036 Repairs and Renewals	774	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	774	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	(774)	0	(1,000)	(1,000)				
<u>219 Sweeper</u>								
4007 Uniform	150	0	0	0		0	0.0%	
4018 Rent	1,472	0	0	0		0	0.0%	
4035 Refuse Collection\Bin Emptying	995	0	0	0		0	0.0%	
4036 Repairs and Renewals	154	610	0	(610)		(610)	0.0%	
4042 Vehicle Costs	2,670	769	0	(769)		(769)	0.0%	
4090 Sweeper Leasing	18,801	12,338	24,675	12,337		12,337	50.0%	
4091 Sweeper Consumables	1,289	598	2,000	1,402		1,402	29.9%	
4092 Sweeper Fuel	3,850	2,210	2,000	(210)		(210)	110.5%	
4093 Sweeper Waste Disposal	15,067	9,759	30,000	20,241		20,241	32.5%	
4094 Sweeper Maintenance	686	0	1,000	1,000		1,000	0.0%	
6332 Tfr to EMR Sweeper	3,000	0	0	0		0	0.0%	
Sweeper :- Indirect Expenditure	48,135	26,284	59,675	33,391	0	33,391	44.0%	0
Net Expenditure	(48,135)	(26,284)	(59,675)	(33,391)				
<u>220 Depot</u>								
4000 UNALLOCATED GLOBAL BUDGET	1,172	0	0	0		0	0.0%	
4007 Uniform	858	0	0	0		0	0.0%	
4011 Rates	0	2,870	0	(2,870)		(2,870)	0.0%	
4014 Electricity and Gas	1,089	(54)	0	54		54	0.0%	
4018 Rent	12,499	8,281	0	(8,281)		(8,281)	0.0%	
4020 Consumables & Other Expenses	1,884	0	1,000	1,000		1,000	0.0%	
4022 Postage & Telephone	368	0	0	0		0	0.0%	
4023 Printing & Stationery	62	0	0	0		0	0.0%	
4025 IT (Website & Email)	727	0	0	0		0	0.0%	
4036 Repairs and Renewals	1,406	0	1,000	1,000		1,000	0.0%	
4037 Maintenance Contracts	0	150	0	(150)		(150)	0.0%	
4040 Equipment/Furniture	4,625	0	1,500	1,500		1,500	0.0%	
4042 Vehicle Costs	449	0	0	0		0	0.0%	
4058 Legal Fees	306	0	0	0		0	0.0%	
4921 CAP - Vehicles & Equipment	0	0	2,000	2,000	25,839	(23,839)	1292.0%	
4999 Assets Capitilised	6,905	0	0	0		0	0.0%	
5316 Tfr frm Services to be Devolve	(6,905)	0	0	0		0	0.0%	
5977 depreciation Charged	898	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6331 Tfr to EMR Depot	25,000	0	0	0		0	0.0%	
Depot :- Indirect Expenditure	51,342	11,246	5,500	(5,746)	25,839	(31,585)	674.3%	0
Net Expenditure	(51,342)	(11,246)	(5,500)	5,746				
<u>299 Services to be devolved</u>								
4000 UNALLOCATED GLOBAL BUDGET	0	0	262,000	262,000		262,000	0.0%	
4040 Equipment/Furniture	0	1,465	0	(1,465)		(1,465)	0.0%	
4850 Sustainable Warminster	1,448	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	(1,448)	(1,465)	0	1,465		1,465	0.0%	
6316 Tfr to Devolved Services EMR	225,000	0	0	0		0	0.0%	
Services to be devolved :- Indirect Expenditure	225,000	(152)	262,000	262,152	0	262,152	(0.1%)	0
Net Expenditure	(225,000)	152	(262,000)	(262,152)				
<u>301 Civic Centre</u>								
1001 Letting Income	828	9,827	20,000	10,173			49.1%	
1002 Events Income	0	296	500	204			59.2%	
1003 Equipment Hire	0	71	0	(71)			0.0%	
Civic Centre :- Income	828	10,194	20,500	10,306			49.7%	0
4001 Salaries	64,241	27,638	64,600	36,962		36,962	42.8%	
4007 Uniform	0	0	200	200		200	0.0%	
4008 Training	0	350	500	150		150	70.0%	
4011 Rates	6,986	4,190	7,100	2,910		2,910	59.0%	
4012 Water Rates	965	219	1,500	1,281		1,281	14.6%	
4013 Rent Payable (Internal)	(37,200)	(15,500)	(37,200)	(21,700)		(21,700)	41.7%	
4014 Electricity and Gas	16,459	4,479	15,000	10,521		10,521	29.9%	
4016 Cleaning	506	0	500	500		500	0.0%	
4020 Consumables & Other Expenses	626	981	1,250	269		269	78.5%	
4022 Postage & Telephone	90	60	500	440		440	12.0%	
4025 IT (Website & Email)	986	898	0	(898)		(898)	0.0%	
4028 Insurance	2,644	1,415	2,600	1,185		1,185	54.4%	
4029 Licences	1,336	180	2,500	2,320		2,320	7.2%	
4031 Publicity & Marketing	242	0	500	500		500	0.0%	
4035 Refuse Collection\Bin Emptying	621	422	0	(422)		(422)	0.0%	
4036 Repairs and Renewals	7,851	1,978	7,500	5,522		5,522	26.4%	
4037 Maintenance Contracts	7,741	5,730	7,500	1,770		1,770	76.4%	
4040 Equipment/Furniture	269	886	1,000	114		114	88.6%	
4055 Stocktaking Fees	120	60	240	180		180	25.0%	
4061 Streamline Charges	216	97	300	203		203	32.4%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4801 Events Funding	0	0	750	750		750	0.0%	
5977 depreciation Charged	20,186	0	0	0		0	0.0%	
5996 Deferred Grants Released	(4,045)	0	0	0		0	0.0%	
Civic Centre :- Indirect Expenditure	90,841	34,082	76,840	42,758	0	42,758	44.4%	0
Net Income over Expenditure	(90,013)	(23,888)	(56,340)	(32,452)				
305 Civic Centre Bar								
1580 Bar Sales	526	203	7,500	7,297			2.7%	
Civic Centre Bar :- Income	526	203	7,500	7,297			2.7%	0
3530 Bar Purchases	2,130	176	3,000	2,824		2,824	5.9%	
3531 Bar Gas & Consumables	91	0	200	200		200	0.0%	
Civic Centre Bar :- Direct Expenditure	2,221	176	3,200	3,024	0	3,024	5.5%	0
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	(1,695)	28	4,050	4,022				
499 Capital Expenditure								
1180 Grants Recieved	4,072	0	0	0			0.0%	
1710 CIL Receipts	(26,933)	12,989	0	(12,989)			0.0%	
Capital Expenditure :- Income	(22,861)	12,989	0	(12,989)				0
801 Land & Buildings Depreciation	30,561	0	0	0		0	0.0%	
811 Leasehold Land & Buildings	484	0	0	0		0	0.0%	
821 Vehicles & Equip. Depreciation	37,378	0	0	0		0	0.0%	
841 Infrastructure Assets Depr'n	29,672	0	0	0		0	0.0%	
898 Deferred Grants Released	15,512	0	0	0		0	0.0%	
899 Depreciation Reversal	(98,095)	0	0	0		0	0.0%	
4901 Loan Repayment Capital	23,462	12,167	24,633	12,466		12,466	49.4%	
4902 Loan Repayment Interest	16,139	7,634	14,969	7,335		7,335	51.0%	
4917 CAP - IT Equipment	0	3,164	0	(3,164)		(3,164)	0.0%	
4920 CAP - Capital Projects	650	0	0	0	500	(500)	0.0%	
4921 CAP - Vehicles & Equipment	0	4,346	0	(4,346)		(4,346)	0.0%	
4928 CAP - Play Equipment	0	1,556	0	(1,556)		(1,556)	0.0%	
4929 CAP - Outdoor Gym	(1)	0	0	0		0	0.0%	
4933 CAP - Town Park Splash Pad	0	44,753	0	(44,753)		(44,753)	0.0%	
4999 Assets Capitalised	76,833	0	0	0		0	0.0%	
5315 Tfr from Capital Projects	(60,954)	(9,066)	0	9,066		9,066	0.0%	
5329 Tfr from Open Spaces	(4,629)	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2021

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5348 Tfr frm Outdoor Gym EMR	(6,000)	0	0	0		0	0.0%	
5351 Tfr From CIL 17/18	(1,828)	0	0	0		0	0.0%	
5352 Tfr from CIL 18/19	0	(42,713)	0	42,713		42,713	0.0%	
5900 Depreciation Contra to Service	(98,095)	0	0	0		0	0.0%	
6306 Tfr to EMR CIL	(26,933)	12,989	0	(12,989)		(12,989)	0.0%	
6315 Tfr to Capital Projects	44,000	100,000	100,000	0		0	100.0%	
Capital Expenditure :- Indirect Expenditure	(21,843)	134,830	139,602	4,772	500	4,272	96.9%	0
Net Income over Expenditure	(1,018)	(121,841)	(139,602)	(17,761)				
Grand Totals:- Income	1,262,723	1,396,678	1,402,764	6,086			99.6%	
Expenditure	1,183,355	598,070	1,402,764	804,694	42,504	762,190	45.7%	
Net Income over Expenditure	79,368	798,608	0	(798,608)				
Movement to/(from) Gen Reserve	79,368	798,608						

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	339,742	1,188,299
11	Leasehold Land & Buildings	4,835	484	4,351
21	Vehicles & Equipment	446,392	329,640	116,752
41	Infrastructure Assets	387,541	155,873	231,668
61	Community Assets	103,808	0	103,808
	Total Fixed Assets	2,470,617	825,739	1,644,878
	<u>Current Assets</u>			
101	Debtors - Civic Centre	1,199		
102	Debtors - Town Council	4,435		
105	VAT Control A/c	14,400		
115	Other Debtors	1,514		
120	Stock - Bar	1,591		
121	Stock - Pavilion Cafe	3,206		
150	Capital Grant Debtors	497		
200	Current/Instant Access Account	818,281		
215	CCLA - Deposit Fund	1,113,956		
220	Petty Cash Account	54		
221	Float - Civic Centre	700		
	Total Current Assets		1,959,833	
	<u>Current Liabilities</u>			
501	Trade Creditors	10,671		
515	PAYE/NIC Due	6,167		
516	Superannuation	7,168		
565	Deposits - Bookings	183		
	Total Current Liabilities		24,190	
	Net Current Assets			1,935,644
	Total Assets less Current Liabilities			3,580,522
	<u>Long Term Liabilities</u>			
390	Deferred Grants - Unapplied	100,000		
391	Deferred Grants - Applied	318,325		
392	Deferred Grants - Released	(64,729)		
401	PWLB Loan	297,536		
	Total Long Term Liabilities		651,132	
	Total Assets less Total Liabilities			2,929,390
	<u>Represented by :-</u>			
300	Current Year Fund	798,608		
310	General Reserves	289,316		
315	EMR Capital Projects	282,547		
316	EMR Services to be Devolved	252,770		
319	EMR Elections	18,962		
323	EMR Tennis Courts	10,000		
325	EMR CCTV	5,829		
326	EMR Climate Change	2,000		

Detailed Balance Sheet - Excluding Stock Movement**Month 6 Date 30/09/2021**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
329	EMR Open Spaces	20,663	
330	EMR Catenary Cables	3,168	
331	EMR Depot	25,000	
332	EMR Sweeper	3,000	
336	EMR Training	2,062	
338	EMR Play Areas	50,310	
343	EMR Town Crier	2,261	
346	EMR Website	863	
352	EMR CIL 18-19	40,355	
353	EMR CIL 19-20	12,372	
354	EMR CIL 20-21	1,755	
355	EMR S106 Grant	814	
356	EMR CIL 21-22	12,989	
360	Capital Financing Account	1,093,746	
Total Equity			<u>2,929,390</u>

Variance Report to Finance and Audit Committee 8th November 2021

Variances – YTD 30th September 2021

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of September 2021 would be expected to be 50%, variances are for spending above 65%, or below 35%, minimum of £500. (Previously advised in grey)

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	September 2021					
101/4020	Consumables and other expenditure	1254	1,500	246	83.6%	DBS Checks
101/4056	Accountancy Fees	4,359	15,000	10,641	29.1%	Phasing
101/4040	Mayoral Expenses	(2811)	1000	3,811	(281.1%)	Carryover on unspent mayoral expenses
107/4700	Grants Large	32,922	15,000	17,922	202.9%	Includes grants paid by Dewey Trust
107/4710	Enterprise Warminster	318	2,100	1,782	15.2%	Reduced demand for Parking Partnership Refunds
201/4008	Training	1,155	1,000	(231)	123%	CCTV training for staff and volunteers
201/4036	Repairs and Renewals	9,043	1,500	(7,543)	602.9%	Inadequate initial budget
201/4035	Maintenance Contracts					Quarterly inspections not budgeted for.
209/4040	Equipment/Furniture	899	250	(649)	359%	Recode from depot
210/4020	Consumables and other expenditure	1,394	300	(521)	273%	Initial budget to low.
210/4036	Repairs and Renewals	662	10,000	9,338	6.6%	Only 6 months into spend

Variance Report to Finance and Audit Committee 8th November 2021

214/4011	Rates	1,201	0	(1,201)	0%	Refund
214/4014	Electricity and Gas	1,496	1,500	4	99.7	Previous year low due to covid
216/1600	Pavilion Café Sales	56,460	50,000	(6,460)	112.9%	Strong Café sales due to Covid 19.
216/4020	Consumable and other expenses	2,699	2,000	(699)	134.9	Increase in Café takeaway cups etc due to Covid 19.
2164036	Repairs and Renewals	348	2,000	1,652	17.4%	Less repairs than usual in Cafe
219/4092	Sweeper Fuel	2,210	2,000	(210)	110.5%	Initial Budget too low
219/4093	Sweeper Waste Disposal	9,759	30,000	20,241	32.5%	Seasonal variation
301/4037	Maintenance Contracts	5,730	7,500	1,770	76.4%	Phasing

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2021	Premium Credit	Std Ord	1,600.75		Premium Credit Insurance 20-21
01/08/2021	WCC	Std Ord	717.00		Depot Rates 21/22
01/08/2021	Wiltshire Council	STD ORD	-299.00		Toilets Rates
02/08/2021	Screwfix Direct Ltd	DDR1	206.01		12004-Torque wrench
02/08/2021	Wessex Lift Co Ltd	DDR2	118.50		11247-Lift silver service
02/08/2021	W2B-10525394	DDR3	12.00		Purchase Ledger Payment
02/08/2021	Fuel Genie DDR	DDR4	110.10		12101-Sweeper fuels
02/08/2021	W2B-70006826	DDR5	2,105.50		Purchase Ledger Payment
02/08/2021	W2B-10523689	DDR6	63.50		Purchase Ledger Payment
03/08/2021	Booker	DDR7	652.58		12139-Pav Cafe purchases
04/08/2021	VWFS UK Ltd	DDR	405.53		WN20 NCA Lease
05/08/2021	Rentokil Initial UK Ltd	BP1	547.56		12150-Refund missed visits
05/08/2021	WPS Insurance Brokers & Risk S	BP2	3,728.84		12169-Vehicle insurance
05/08/2021	Wiltshire Council	BP3	180.00		12166-Licensing Annual fee
05/08/2021	Sydenhams Ltd	FP4	51.67		12161-Timber
05/08/2021	Proludic	BP5	83.30		12154-Play equipment repairs
05/08/2021	Imagin Products Ltd	BP6	14.64		12148-Staff name badges
05/08/2021	Amazon Business	BP7	51.32		12136-Sugar/coffee
05/08/2021	Office Right Business Solution	BP8	188.05		12160-Pav Cafe uniforms
09/08/2021	Brunel Integrated Services	BP9	1,500.00		12141-Splashpad MEP Design
09/08/2021	Wheelers (Westbury) Ltd	BP10	4,500.00		12162-Camera repairs
09/08/2021	Amazon Business	BP11	93.02		12181-Headphone adapter
09/08/2021	Coates & Parker Ltd	BP12	713.41		12143-Adverts/newsletter
09/08/2021	Swallow Drinks South West Ltd	BP13	83.80		12197-Pav Cafe purchases
09/08/2021	Tudor (UK) Ltd.	BP14	422.99		12201-Trimmer head/gloves/knap
09/08/2021	Wiltshire Council	BP15	178.67		12203-CATG Cont Bollards
09/08/2021	W2B-10523689	BP16	97.17		12165-C/Centre water charges
09/08/2021	Lets Talk Fleet Ltd	BP17	435.36		12151-KP70 MVH hire
09/08/2021	Ashton Farms	BP18	816.28		12138-Pav Cafe purchases
09/08/2021	Netitude Ltd	BP19	1,857.67		12191-IT Support
10/08/2021	Fuel Genie DDR	DDR8	182.95		12188-Fuel A/C
13/08/2021	July Pensions	DDR	8,200.16		July Pensions
15/08/2021	Wiltshire Council	Std Ord	299.00		Public Conv Rates 21/22
15/08/2021	Wiltshire Council	Std Ord	23.00		Boreham Rd Cemetery-Rates21/22
15/08/2021	Wiltshire Council	Std Ord	699.00		Civic Centre - Rates 21/22
15/08/2021	Wiltshire Council	Std Ord	536.00		Dewey House - Rates 21/22
15/08/2021	Wiltshire Council	Std Ord	290.00		Lake Pleasure (Pav Cafe)-Rates
16/08/2021	DIGITAL SPACE GROUP LTD	BP20	23.59		12186-Web hosting
16/08/2021	Mole Valley Farmers	BP21	71.50		12152-Mixed poultry corn
16/08/2021	All Drainage Services Ltd	BP22	150.00		12173-Drain clearance
16/08/2021	Bristol City Council	BP23	3,527.88		12183-Plants
16/08/2021	Checkpoint Warminster	BP24	24.96		12184-Puncture repair
16/08/2021	Coates & Parker Ltd	BP25	7.25		12142-Newspapers

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/08/2021	Complete Fire Services Ltd	BP26	148.80		12185-Fire door maint
16/08/2021	DCK Accounting Solutions Ltd	BP27	803.88		12144-Accounts July 21
16/08/2021	F&S Gibbs Transport Services L	BP28	336.00		12145-Skip rental
16/08/2021	Roundstone Vending Limited	BP29	492.00		Purchase Ledger Payment
16/08/2021	Securitas Security Services Li	BP30	164.00		Purchase Ledger Payment
16/08/2021	Office Right Business Solution	BP31	45.00		12196-Data shredding
16/08/2021	Wheelers (Westbury) Ltd	BP32	201.60		12167-Camera repairs
16/08/2021	Wheelers (Westbury) Ltd	BP33	936.00		12168-Camera repairs
16/08/2021	Amazon Business	BP34	69.67		12177-Border biscuits
16/08/2021	West mercia Energy	DDR9	502.60		12114-centre carpark toilet
16/08/2021	Office Evolution Ltd	DDR10	78.04		12153-Photocopy charges
17/08/2021	Booker	DDR11	1,150.78		12218-Pav cafe purchases
17/08/2021	Fuel Genie DDR	DDR12	251.24		12187-Fuel A/C
19/08/2021	Streamline Merchant Services	DDR13	100.37		Purchase Ledger Payment
19/08/2021	Streamline Merchant Services	DDR14	23.62		Purchase Ledger Payment
19/08/2021	Worldpay (UK) Ltd	DDR15	60.40		12170-Worldpay charges
19/08/2021	Paragon	DDR	2,467.51		Sweeper Lease GK20 UYH
20/08/2021	HMRC	DDR	11,479.15		PAYE/NI July 21
21/08/2021	Natwest	DDR	55.00		Bank Charges
23/08/2021	VWFS Ltd	DDR	33.98		VWFS Ltd
24/08/2021	Fuel Genie DDR	DDR16	140.27		12224-Fuel A/C
25/08/2021	O2	DDR17	192.64		12192-Mobile phones
25/08/2021	August Salaries	DDR	27,088.98		August Salaries
26/08/2021	WPS Insurance Brokers & Risk S	BP35	280.13		12248-Event insurance
26/08/2021	Wiltshire Council	BP36	205.00		12247-4 x DBS checks
26/08/2021	Wiltshire Association of Local	BP37	210.00		12254-DB Planning briefing
26/08/2021	Tudor (UK) Ltd.	BP38	350.66		1243-Leaf collector/post holer
26/08/2021	Sydenhams Hire Centres Ltd	BP39	8.70		12241-Mixer hire
26/08/2021	Swallow Drinks South West Ltd	BP40	107.74		12005-Pav cafe purchases
26/08/2021	Office Right Business Solution	BP41	216.99		Purchase Ledger Payment
26/08/2021	Charles Saunders Ltd	BP42	322.03		12231-Toilet paper/hand towel
26/08/2021	Roundstone Vending Limited	BP43	432.00		12229-C/Centre coffee
26/08/2021	Dave Naughton Electrical Servi	BP44	405.60		12226-Electrical repairs
26/08/2021	John Leighton Print & Design	BP45	54.00		12223-Reset letterhead
26/08/2021	Architectural Acoustic Product	BP46	700.02		12210-C/C Folding door repair
26/08/2021	Total Gas & Power	DDR18	236.13		12199-D/House electricity
26/08/2021	Total Gas & Power	DDR19	2,014.31		12198-C/Centre electricity
26/08/2021	Proprel Finance	DDR	66.88		CCTV Phone Lease
26/08/2021	ALD Automotive Limited t/a For	DDR	377.93		P/Ledger Electronic Payment
27/08/2021	Amazon Business	BP47	219.33		12208-Thermometer
27/08/2021	Swallow Drinks South West Ltd	BP48	119.71		12239-Slushy
27/08/2021	Office Right Business Solution	BP49	147.70		12232-Coffee cups
27/08/2021	Proludic	BP50	179.52		12227-Play equipment repairs

List of Payments made between 01/08/2021 and 31/08/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/08/2021	Melksham Groundcare Machinery	BP51	280.00		12225-Greenworks battery
27/08/2021	Broxap Ltd	BP52	169.20		12220-3 x Post mounted bins
27/08/2021	Ashton Farms	BP53	1,534.90		12213-Pav cafe ice cream
27/08/2021	Warminster Parking Partnership	BP54	53.60		12255-July parking refunds
31/08/2021	Hills Waste Solutions Ltd	DDR20	657.15		12147-C/Cente Waste recycling
31/08/2021	Hunot HR	DDR21	240.00		12189-HR Advice line
Total Payments			<u>91,682.27</u>		

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2021	WCC	Std Ord	717.00		Depot Rates 21/22
01/09/2021	Screwfix Direct Ltd	DD01	165.91		P/Ledger Electronic Payment
01/09/2021	ST Enviroment	DD02	2,058.94		P/Ledger Electronic Payment
01/09/2021	Booker	DD03	600.02		12219-Pav cafe purchases
01/09/2021	W2B-10523689	DD04	321.60		12164-C/Centre water charges
01/09/2021	W2B-10525394	DD05	48.00		P/Ledger Electronic Payment
01/09/2021	Fuel Genie DDR	DD06	194.83		12221-Fuel A/C
01/09/2021	W2B-70006826	DD07	2,105.50		P/Ledger Electronic Payment
01/09/2021	W2B-10523689	DD08	63.50		P/Ledger Electronic Payment
01/09/2021	Premium Credit	Std Ord	1,600.75		Premium Credit Insurance 20-21
02/09/2021	Public Works Loan Board	DD25	19,800.89		12194-PWLB Loan Repayment
03/09/2021	Ashton Farms	BP01	374.81		12267-Pav Cafe purchases
03/09/2021	Checkpoint Warminster	BP02	129.00		12332-Van puncture repair
03/09/2021	Coates & Parker Ltd	BP03	140.16		12272-Adverts
03/09/2021	DCK Accounting Solutions Ltd	BP04	948.18		12273-Accountancy Aug 21
03/09/2021	Netitude Ltd	BP05	1,737.68		12307-IT Support
03/09/2021	Roundstone Catering Equipment	BP06	109.20		12283-dishwasher repairs
03/09/2021	Roundstone Vending Limited	BP07	372.00		12312-Pav Cafe Purchases
03/09/2021	Office Right Business Solution	BP08	14.26		12286-air freshener
03/09/2021	Sydenhams Ltd	BP09	68.39		12287-Loam topsoil
03/09/2021	Tudor (UK) Ltd.	BP10	69.67		12288-Clear saw trousers
06/09/2021	VWFS	DDR	405.53		WN20 NCA Lease
07/09/2021	Estate Incomes Limited	BACS	4,758.31		12297-Rent 29.9-24.12.21
10/09/2021	Fuel Genie DDR	DD09	255.56		12298-Fuel a/c
14/09/2021	Mole Valley Farmers	DD10	71.50		12281-Mixed poultry corn
14/09/2021	Hunts Foodservice Ltd	DD11	695.14		12278-Pav Cafe purchases
14/09/2021	Office Evolution Ltd	DD12	51.80		12282-Copier charges
14/09/2021	Booker	DD13	454.80		12294-Pav cafe purchases
14/09/2021	Superannuation	BACS	8,545.87		Superannuation
15/09/2021	Wiltshire Council	Std Ord	23.00		Boreham Rd Cemetery-Rates21/22
15/09/2021	Wiltshire Council	Std Ord	699.00		Civic Centre - Rates 21/22
15/09/2021	Wiltshire Council	Std Ord	536.00		Dewey House - Rates 21/22
15/09/2021	Wiltshire Council	Std Ord	290.00		Lake Pleasure (Pav Cafe)-Rates
15/09/2021	DIGITAL SPACE GROUP LTD	DD14	23.59		12338-Web hosting
15/09/2021	Mr M Morrison	BACS01	40.00		12322-Tea Dance Refund
16/09/2021	Warminster Community Choir	BP11	884.00		12300-Warminster Choir Grant
16/09/2021	Warminster Table Tennis Club	BP12	600.00		12302-Table Tennis Club Grant
16/09/2021	Wiltshire Citizens Advice	BP13	1,000.00		12301-Citizens Advice Grant
16/09/2021	West mercia Energy	DD15	628.32		12246-Car Park toilets electri
16/09/2021	Ashton Farms	BP14	528.62		P/Ledger Electronic Payment
16/09/2021	Broxap Ltd	BP15	443.88		12296-2 x Litter bins
16/09/2021	Coates & Parker Ltd	BP16	8.70		12271-Warminster journal
16/09/2021	F&S Gibbs Transport Services L	BP17	336.00		12274-Skip rental

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/09/2021	Hampshire Flag Company	BP18	188.15		12304-2 x National flags
16/09/2021	Lets Talk Fleet Ltd	BP19	435.36		12280-Vehicle hire
16/09/2021	Nicks Shoe Repairs	BP20	8.50		12308-Key cutting
16/09/2021	OVERTON (UK)LTD	BP21	190.08		12310-Scalp wheel/blade
16/09/2021	SLCC Enterprises Ltd	BP22	246.00		12284-Recruitment advert
16/09/2021	Office Right Business Solution	BP23	544.02		P/Ledger Electronic Payment
16/09/2021	Tudor (UK) Ltd.	BP24	154.04		12318-Hand tools
16/09/2021	Visit Wiltshire	BP25	930.00		12319-Visit Wiltshire subs
16/09/2021	Wheelers (Westbury) Ltd	BP26	201.60		12289-Camera repairs
16/09/2021	Fuel Genie DDR	DD16	197.39		12299-Fuel a/c
20/09/2021	Paragon	DD	2,467.51		Sweeper Lease GK20UYH
21/09/2021	Streamline Merchant Services	DD17	44.97		P/Ledger Electronic Payment
21/09/2021	Streamline Merchant Services	DD18	68.14		P/Ledger Electronic Payment
21/09/2021	Worldpay (UK) Ltd	DD19	166.64		12290-Worldpay charges
21/09/2021	Bank Charges	CHRG	90.40		Bank Charges August 21
22/09/2021	PAYE/NIC	BACS	7,920.78		PAYE/NIC
23/09/2021	Checkpoint Warminster	BP27	49.92		P/Ledger Electronic Payment
23/09/2021	DCK Accounting Solutions Ltd	BP28	455.10		12337-VAT year end 2021
23/09/2021	Kingcombe Stonbury Ltd	BP29	18,253.01		12347-Plantroom deposit50%
23/09/2021	Netitude Ltd	BP30	801.61		12349-Vostro, Cables , install
23/09/2021	PKF Littlejohn LLP	BP31	2,400.00		12351-Prof. Servc For AGAR
23/09/2021	Office Right Business Solution	BP32	499.73		P/Ledger Electronic Payment
23/09/2021	Tudor (UK) Ltd.	BP33	376.88		12367-Pro Weed injector & Herb
23/09/2021	Warminster Community Radio	BP34	2,500.00		12369-Service Lvl Agreement 21
23/09/2021	Wheelers (Westbury) Ltd	BP35	201.60		12375-Attnd Site chck connectn
23/09/2021	VWFS UK	DDR	33.98		VWFS UK
23/09/2021	Dave Naughton Electrical Servi	BP02	108.60		12353-lights civic centre
23/09/2021	Warminster Stamp Centre	bp03	110.12		12368-1st & 2nd class stamps
24/09/2021	O2	DD20	201.59		12309-Mobile phones
24/09/2021	Fuel Genie DDR	DD21	156.22		12342-sweeper fuel costs
24/09/2021	Staff Salaries - September	BACS	23,620.70		Staff Salaries - September
26/09/2021	Proprel Finance	DDR	66.88		CCTV Phone Lease
27/09/2021	ALD Automotive Limited t/a For	DD22	377.93		12339-Rental invoice ford
27/09/2021	Warminster Parking Partnership	BP04	35.10		12377-August Refunds
27/09/2021	South West Amb. Refund	DEPOSIT	-540.00		Refund-Defib package
28/09/2021	Booker	DD23	338.67		12330-pavillion cafe stock
28/09/2021	Total Floor Care Ltd	BP36	159.60		12366-Floor Cleaning x2
30/09/2021	Hills Waste Solutions Ltd	DD24	557.64		12277-C/Centre waste recycling
30/09/2021	Hunot HR	SO	240.00		12306-HR Advice line
30/09/2021	SLCC Enterprises Ltd	BP37	30.00		12354-Cilca- referel fee
30/09/2021	Kingcombe Stonbury Ltd	BP38	31,333.90		12348-lakes payment 2
30/09/2021	Office Right Business Solution	BP39	264.28		12364-rubber gloves
30/09/2021	Wiltshire Council	BP40	576.00		12376-Pest control Serv

List of Payments made between 01/09/2021 and 30/09/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/09/2021	ACAS	BP41	525.00		12323-Essential skill managers
Total Payments			<u>150,507.55</u>		



Delivering a brighter, greener future for all

Briefing Note - Draft Budget 2022/2023

Finance and Audit Committee 8th November 2021

Tom Dommett – Deputy Town Clerk

The indicative increase in the precept suggested by the draft budget is £43,693, that is a precept increase of 3.425%. For a Band D property in Warminster that would be £7.12 per annum. This figure is of course subject to change.

There has been a significant amount of reduction in budget lines. This is intended to make the accounts more concise and easier to monitor. It will take some time for unused lines to 'disappear' from the accounts.

Provision is made [299/4000] for services to be devolved from Wiltshire Council of £350,000. At present this figure remains an estimate. Is expected that by the time the budget is set, more information will be available.

There is a £100,000 transfer to Capital Projects, which will allow the council to make significant capital spending if required.

A staff change from the current year is the employment of a seasonal (6 months) member of ground staff, who will also assist in the operation of the splash pad. As with this year's budget, there is provision for the employment of a climate change /community engagement officer and an environmental services administration assistant. There is in addition, ongoing funding of a horticultural apprentice, a new post created this year.

The Town Park Events Budget [210/4085] has been increased in budget to allow for the Queens Platinum Jubilee Celebrations.

The Pavilion Café has seen significant growth in sales due to the effects of Covid19. The switch to a takeaway only service has also significantly reduced staffing costs. While the impact of Covid19 will fade, the new splashpad will boost sales. This is reflected in a near breakeven projection for next year. A significant achievement.

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
	Total Income	1,140,666	1,136,322	1,279,099	1,276,072	1,276,566	0	1,277,199	0	0
	Overhead Expenditure	253,660	263,994	310,660	127,574	252,694	0	338,390	0	0
	Movement to/(from) Gen Reserve	<u>887,006</u>	<u>872,328</u>	<u>968,439</u>	<u>1,148,498</u>	<u>1,023,872</u>		<u>938,809</u>		
102	<u>Civic and Democratic</u>									
	Overhead Expenditure	8,700	9,814	9,737	4,522	13,938	0	12,900	0	0
	Movement to/(from) Gen Reserve	<u>(8,700)</u>	<u>(9,814)</u>	<u>(9,737)</u>	<u>(4,522)</u>	<u>(13,938)</u>		<u>(12,900)</u>		
103	<u>Policy and Communications</u>									
	Overhead Expenditure	6,000	2,547	7,000	221	6,146	0	6,000	0	0
	Movement to/(from) Gen Reserve	<u>(6,000)</u>	<u>(2,547)</u>	<u>(7,000)</u>	<u>(221)</u>	<u>(6,146)</u>		<u>(6,000)</u>		
104	<u>Council Events</u>									
	Total Income	3,500	0	3,500	0	3,500	0	3,500	0	0
	Overhead Expenditure	24,500	22,640	24,500	118	27,440	0	27,500	0	0
	Movement to/(from) Gen Reserve	<u>(21,000)</u>	<u>(22,640)</u>	<u>(21,000)</u>	<u>(118)</u>	<u>(23,940)</u>		<u>(24,000)</u>		
107	<u>Grants and Projects</u>									
	Total Income	0	10,533	0	0	13,300	0	0	0	0
	Overhead Expenditure	43,100	35,206	43,100	30,802	45,341	0	52,000	0	0
	Movement to/(from) Gen Reserve	<u>(43,100)</u>	<u>(24,673)</u>	<u>(43,100)</u>	<u>(30,802)</u>	<u>(32,041)</u>		<u>(52,000)</u>		
201	<u>CCTV</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	67,192	65,733	21,505	11,798	22,002	0	22,700	0	0
	Overhead Expenditure	67,192	70,308	69,405	58,046	85,760	0	94,900	0	0
	Movement to/(from) Gen Reserve	0	(4,575)	(47,900)	(46,247)	(63,758)		(72,200)		
202	<u>Dewey House</u>									
	Total Income	7,200	7,200	7,200	3,000	7,200	0	7,200	0	0
	Overhead Expenditure	12,990	27,931	14,575	8,100	14,970	0	15,805	0	0
	Movement to/(from) Gen Reserve	(5,790)	(20,731)	(7,375)	(5,100)	(7,770)		(8,605)		
209	<u>Outside Services</u>									
	Overhead Expenditure	98,918	123,809	203,200	98,037	202,901	13,470	252,350	0	0
	Movement to/(from) Gen Reserve	(98,918)	(123,809)	(203,200)	(98,037)	(202,901)		(252,350)		
210	<u>Town Park</u>									
	Total Income	12,460	4,343	12,460	1,700	4,010	0	11,460	0	0
	Overhead Expenditure	112,100	106,010	54,650	16,307	38,651	0	66,100	0	0
	Movement to/(from) Gen Reserve	(99,640)	(101,667)	(42,190)	(14,607)	(34,641)		(54,640)		
211	<u>Open Spaces</u>									
	Overhead Expenditure	15,280	7,872	250	752	773	0	200	0	0
	Movement to/(from) Gen Reserve	(15,280)	(7,872)	(250)	(752)	(773)		(200)		
212	<u>Cemetery and Churchyard</u>									
	Total Income	1,500	289	1,000	252	500	0	500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	1,125	1,185	1,150	663	1,286	0	1,350	0	0
	Movement to/(from) Gen Reserve	375	(896)	(150)	(411)	(786)		(850)		
213	<u>Public Conv - T Park DON'T USE</u>									
	Overhead Expenditure	8,250	9,905	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(8,250)	(9,905)	0	0	0		0		
214	<u>Public Conveniences (TP & CCP)</u>									
	Overhead Expenditure	20,185	19,035	14,500	1,212	7,390	0	10,700	0	0
	Movement to/(from) Gen Reserve	(20,185)	(19,035)	(14,500)	(1,212)	(7,390)		(10,700)		
215	<u>Street Furniture</u>									
	Total Income	0	-570	0	0	0	0	0	0	0
	Overhead Expenditure	10,860	10,473	4,860	2,586	3,700	0	3,900	0	0
	Movement to/(from) Gen Reserve	(10,860)	(11,043)	(4,860)	(2,586)	(3,700)		(3,900)		
216	<u>Pavilion Cafe</u>									
	Total Income	41,000	60,380	50,000	59,468	79,659	0	50,000	0	0
	Direct Expenditure	20,000	13,989	25,000	18,186	35,000	0	25,000	0	0
	Overhead Expenditure	57,934	31,264	52,560	19,491	39,244	0	49,290	0	0
	Movement to/(from) Gen Reserve	(36,934)	15,127	(27,560)	21,791	5,415		(24,290)		
217	<u>Play Areas</u>									
	Overhead Expenditure	62,982	30,904	19,550	3,984	13,500	2,695	13,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	<u>(62,982)</u>	<u>(30,904)</u>	<u>(19,550)</u>	<u>(3,984)</u>	<u>(13,500)</u>		<u>(13,500)</u>		
218	<u>Skate Park</u>									
	Overhead Expenditure	1,000	774	1,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>(774)</u>	<u>(1,000)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
219	<u>Sweeper</u>									
	Overhead Expenditure	70,500	48,135	59,675	25,934	57,375	0	57,875	0	0
	Movement to/(from) Gen Reserve	<u>(70,500)</u>	<u>(48,135)</u>	<u>(59,675)</u>	<u>(25,934)</u>	<u>(57,375)</u>		<u>(57,875)</u>		
220	<u>Depot</u>									
	Overhead Expenditure	35,000	51,342	5,500	11,246	25,122	25,839	25,450	0	0
	Movement to/(from) Gen Reserve	<u>(35,000)</u>	<u>(51,342)</u>	<u>(5,500)</u>	<u>(11,246)</u>	<u>(25,122)</u>		<u>(25,450)</u>		
299	<u>Services to be devolved</u>									
	Overhead Expenditure	225,000	225,000	262,000	-152	261,848	0	175,000	0	0
	Movement to/(from) Gen Reserve	<u>(225,000)</u>	<u>(225,000)</u>	<u>(262,000)</u>	<u>152</u>	<u>(261,848)</u>		<u>(175,000)</u>		
301	<u>Civic Centre</u>									
	Total Income	41,000	828	20,500	9,466	20,500	0	40,500	0	0
	Overhead Expenditure	83,990	90,841	76,840	34,532	74,456	0	92,990	0	0
	Movement to/(from) Gen Reserve	<u>(42,990)</u>	<u>(90,013)</u>	<u>(56,340)</u>	<u>(25,066)</u>	<u>(53,956)</u>		<u>(52,490)</u>		
305	<u>Civic Centre Bar</u>									
	Total Income	15,000	526	7,500	137	137	0	7,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Direct Expenditure		6,400	2,221	3,200	176	176	0	3,200	0	0
Overhead Expenditure		250	0	250	0	0	0	250	0	0
Movement to/(from) Gen Reserve		8,350	(1,695)	4,050	(39)	(39)		4,050		
499	Capital Expenditure									
Total Income		0	-22,861	0	12,989	12,989	0	0	0	0
Overhead Expenditure		83,602	-21,843	139,602	132,790	152,591	500	139,602	0	0
Movement to/(from) Gen Reserve		(83,602)	(1,018)	(139,602)	(119,801)	(139,602)		(139,602)		
Total Budget Income		1,329,518	1,262,723	1,402,764	1,374,882	1,440,363	0	1,420,559	0	0
Expenditure		1,329,518	1,183,355	1,402,764	595,126	1,360,302	42,504	1,464,252	0	0
Movement to/(from) Gen Reserve		0	79,368	0	779,756	80,061		(43,693)		

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
1176	Precept	1,180,666	1,180,666	1,275,599	1,275,599	1,275,599	0	1,275,599	0	0
1177	Precept Allocation	-46,000	-46,000	0	0	0	0	0	0	0
1190	Interest Receivable	5,000	1,175	2,000	150	350	0	1,000	0	0
1193	Miscellaneous Income	0	0	0	17	17	0	0	0	0
1300	Dog Bag Sales	1,000	481	1,500	306	600	0	600	0	0
	Total Income	1,140,666	1,136,322	1,279,099	1,276,072	1,276,566	0	1,277,199	0	0
4001	Salaries	162,000	162,000	207,050	89,581	162,000	0	215,000	0	0
4008	Training	2,500	974	2,500	795	1,000	0	2,500	0	0
4009	Travel	200	97	200	0	200	0	200	0	0
4010	Health & Safety	500	0	500	0	500	0	500	0	0
4013	Rent Payable (Internal)	37,200	37,200	37,200	15,500	37,200	0	37,200	0	0
4017	Staff Settlement	0	2,000	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	1,500	574	1,500	1,254	2,000	0	1,500	0	0
4022	Postage & Telephone	3,000	1,428	3,000	286	500	0	500	0	0
4023	Printing & Stationery	1,500	428	600	386	600	0	600	0	0
4024	Photocopier Charges	3,000	1,891	1,500	750	1,500	0	1,500	0	0
4025	IT (Website & Email)	4,500	13,584	18,000	5,536	12,000	0	12,000	0	0
4027	Subscriptions and Publications	3,500	3,703	3,500	2,831	3,500	0	3,500	0	0
4028	Insurance	9,200	9,168	9,500	4,603	9,804	0	10,000	0	0
4029	Licences	0	915	850	816	850	0	850	0	0
4030	Recruitment Advertising	1,100	310	1,500	620	1,500	0	1,500	0	0
4033	Advertising	0	97	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4036	Repairs and Renewals	500	399	250	0	250	0	250	0	0
4040	Equipment/Furniture	1,000	141	250	32	250	0	2,500	0	0
4056	Accountancy Fees	13,500	11,364	15,000	3,787	12,500	0	15,000	0	0
4057	Audit Fees	2,460	2,890	2,860	0	2,890	0	28,890	0	0
4058	Legal Fees	1,000	7,206	1,000	0	1,000	0	1,000	0	0
4059	Other Professional Fees	4,000	2,400	2,400	1,200	2,400	0	2,400	0	0
4060	Bank Charges	1,500	386	1,500	-404	250	0	1,000	0	0
5977	depreciation Charged	0	4,839	0	0	0	0	0	0	0
Overhead Expenditure		253,660	263,994	310,660	127,574	252,694	0	338,390	0	0
Movement to/(from) Gen Reserve		887,006	872,328	968,439	1,148,498	1,023,872		938,809		
102	<u>Civic and Democratic</u>									
4025	IT (Website & Email)	0	1,849	0	1,749	4,200	0	4,200	0	0
4033	Advertising	1,500	885	1,500	584	1,500	0	1,500	0	0
4080	Mayoral Expenses	1,000	1,000	1,000	-2,811	1,000	0	1,000	0	0
4082	Town Crier	1,000	0	1,000	0	1,000	0	1,000	0	0
4086	Civic Regalia	200	80	200	0	200	0	200	0	0
4110	Elections	0	0	20,000	0	20,000	0	0	0	0
5319	Tfr from Elections Reserve	0	0	-18,963	0	-18,962	0	0	0	0
6319	Tfr to Elections Reserve	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
6343	Tfr to Town Crier	0	1,000	0	0	0	0	0	0	0
Overhead Expenditure		8,700	9,814	9,737	4,522	13,938	0	12,900	0	0
Movement to/(from) Gen Reserve		(8,700)	(9,814)	(9,737)	(4,522)	(13,938)		(12,900)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
103	<u>Policy and Communications</u>									
4033	Advertising	1,000	712	1,000	146	146	0	0	0	0
4034	Newsletter	2,000	1,456	2,000	75	2,000	0	2,000	0	0
4084	Town Consultations/Promotions	3,000	380	4,000	0	4,000	0	4,000	0	0
	Overhead Expenditure	6,000	2,547	7,000	221	6,146	0	6,000	0	0
	Movement to/(from) Gen Reserve	(6,000)	(2,547)	(7,000)	(221)	(6,146)		(6,000)		
104	<u>Council Events</u>									
1701	Christmas Events Income	3,500	0	3,500	0	3,500	0	3,500	0	0
	Total Income	3,500	0	3,500	0	3,500	0	3,500	0	0
4008	Training	0	24	0	-60	-60	0	0	0	0
4032	Adverts - Events	1,000	154	1,000	0	1,000	0	1,000	0	0
4081	Civic Events	2,000	-695	2,000	0	1,000	0	1,000	0	0
4087	Civic Service	500	0	500	0	500	0	500	0	0
4706	Christmas Lights	20,000	23,153	20,000	178	25,000	0	25,000	0	0
4720	Remembrance Service	1,000	4	1,000	0	0	0	0	0	0
	Overhead Expenditure	24,500	22,640	24,500	118	27,440	0	27,500	0	0
	Movement to/(from) Gen Reserve	(21,000)	(22,640)	(21,000)	(118)	(23,940)		(24,000)		
107	<u>Grants and Projects</u>									
1180	Grants Recieved	0	10,533	0	0	13,300	0	0	0	0
	Total Income	0	10,533	0	0	13,300	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4700	Grants - Large	15,000	18,663	15,000	32,922	38,300	0	15,000	0	0
4703	WCR Community Radio SLA	10,000	7,500	10,000	5,000	10,000	0	10,000	0	0
4704	Warminster Community Hub SLA	6,000	6,000	6,000	2,500	6,000	0	6,000	0	0
4707	Catenary Cable Maintenance DON	0	115	0	61	61	0	0	0	0
4710	Enterprise Warminster	2,100	681	2,100	318	1,000	0	1,000	0	0
4712	Grant - Warminster Carnival	3,500	1,124	3,500	0	0	0	3,500	0	0
4714	Neighbourhood Planning	0	309	14,691	0	14,691	0	10,000	0	0
4715	INSPIRE	3,500	0	3,500	0	0	0	3,500	0	0
4718	Warminster Wobble	3,000	0	3,000	0	0	0	3,000	0	0
5351	Tfr From CIL 17/18	0	0	-6,400	-4,912	-4,912	0	0	0	0
5352	Tfr from CIL 18/19	0	0	-8,291	-5,088	-19,799	0	0	0	0
6334	Tfr to Grants	0	814	0	0	0	0	0	0	0
Overhead Expenditure		43,100	35,206	43,100	30,802	45,341	0	52,000	0	0
Movement to/(from) Gen Reserve		(43,100)	(24,673)	(43,100)	(30,802)	(32,041)		(52,000)		
201	CCTV									
1177	Precept Allocation	46,000	46,000	0	0	0	0	0	0	0
1201	CCTV-Dewey Trust Grant	5,000	4,000	5,000	0	5,000	0	5,000	0	0
1204	CCTV-Army Grant	0	0	500	0	0	0	0	0	0
1205	CCTV-West Wilts Tr Estate Fees	5,898	5,730	5,800	6,797	6,797	0	7,000	0	0
1206	CCTV-Westbury TC Fees	10,294	10,004	10,205	5,001	10,205	0	10,700	0	0
Total Income		67,192	65,733	21,505	11,798	22,002	0	22,700	0	0
4001	Salaries	45,779	50,518	58,900	27,291	58,000	0	66,200	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4008	Training	1,000	0	1,000	1,231	1,500	0	1,500	0	0
4014	Electricity and Gas	400	1,155	400	-200	400	0	400	0	0
4016	Cleaning	0	3	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	100	285	100	138	300	0	300	0	0
4021	BT Redcare	13,150	13,591	13,600	13,591	13,591	0	13,600	0	0
4022	Postage & Telephone	1,200	82	100	378	1,000	0	1,000	0	0
4023	Printing & Stationery	400	11	200	0	200	0	200	0	0
4024	Photocopier Charges	0	35	0	1	0	0	0	0	0
4025	IT (Website & Email)	0	41	0	83	200	0	200	0	0
4028	Insurance	1,150	1,185	1,150	634	1,270	0	1,300	0	0
4029	Licences	1,100	190	1,100	380	600	0	600	0	0
4036	Repairs and Renewals	1,500	1,677	1,500	9,043	10,000	0	5,000	0	0
4037	Maintenance Contracts	4,000	4,000	4,000	5,428	4,428	0	4,500	0	0
4038	Grounds Maintenance	0	743	0	0	0	0	0	0	0
4040	Equipment/Furniture	0	43	100	48	100	0	100	0	0
4059	Other Professional Fees	0	190	0	0	0	0	0	0	0
5325	Tfr from CCTV	-2,587	-8,016	-12,745	0	-5,829	0	0	0	0
5977	depreciation Charged	0	4,575	0	0	0	0	0	0	0
Overhead Expenditure		67,192	70,308	69,405	58,046	85,760	0	94,900	0	0
Movement to/(from) Gen Reserve		0	(4,575)	(47,900)	(46,247)	(63,758)		(72,200)		
202	<u>Dewey House</u>									
1005	Rent Received	7,200	7,200	7,200	3,000	7,200	0	7,200	0	0
Total Income		7,200	7,200	7,200	3,000	7,200	0	7,200	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011	Rates	5,390	5,364	5,425	3,454	5,364	0	5,605	0	0
4012	Water Rates	200	271	200	0	200	0	200	0	0
4014	Electricity and Gas	3,000	4,564	4,500	2,039	4,500	0	5,000	0	0
4016	Cleaning	0	29	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	200	95	200	135	200	0	200	0	0
4023	Printing & Stationery	0	5	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	950	0	0	0	0	0	0	0
4028	Insurance	1,450	1,501	1,500	803	1,606	0	1,700	0	0
4035	Refuse Collection\Bin Emptying	0	-20	0	0	0	0	0	0	0
4036	Repairs and Renewals	1,500	739	1,500	1,403	1,500	0	1,500	0	0
4037	Maintenance Contracts	1,250	1,617	1,250	267	1,600	0	1,600	0	0
5977	depreciation Charged	0	12,816	0	0	0	0	0	0	0
Overhead Expenditure		12,990	27,931	14,575	8,100	14,970	0	15,805	0	0
Movement to/(from) Gen Reserve		(5,790)	(20,731)	(7,375)	(5,100)	(7,770)		(8,605)		
209	<u>Outside Services</u>									
4001	Salaries	92,218	95,822	188,050	81,387	163,050	0	197,500	0	0
4007	Uniform	200	224	900	1,184	1,700	0	1,500	0	0
4008	Training	1,000	363	1,500	240	1,000	0	1,500	0	0
4020	Consumables & Other Expenses	0	0	0	1,116	1,800	0	1,800	0	0
4022	Postage & Telephone	0	369	0	838	2,000	0	2,400	0	0
4024	Photocopier Charges	0	0	0	0	300	0	300	0	0
4025	IT (Website & Email)	0	590	0	720	800	0	800	0	0
4028	Insurance	0	0	0	501	501	0	550	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4035	Refuse Collection\Bin Emptying	0	0	0	0	6,000	0	7,000	0	0
4036	Repairs and Renewals	0	273	0	0	2,000	0	5,000	0	0
4040	Equipment/Furniture	0	262	250	899	5,000	0	5,000	0	0
4042	Vehicle Costs	5,500	15,964	12,500	10,772	18,000	0	25,000	0	0
4044	Tree Works	0	958	0	379	750	0	4,000	0	0
5315	Tfr from Capital Projects	0	0	0	0	0	13,470	0	0	0
5977	depreciation Charged	0	8,985	0	0	0	0	0	0	0
Overhead Expenditure		98,918	123,809	203,200	98,037	202,901	13,470	252,350	0	0
Movement to/(from) Gen Reserve		(98,918)	(123,809)	(203,200)	(98,037)	(202,901)		(252,350)		
210	<u>Town Park</u>									
1006	Rent - 23 Weymouth St	3,960	3,960	3,960	1,650	3,960	0	3,960	0	0
1020	Town Park Events Income	4,000	383	4,000	50	50	0	3,000	0	0
1550	Boats Income	4,500	0	4,500	0	0	0	4,500	0	0
Total Income		12,460	4,343	12,460	1,700	4,010	0	11,460	0	0
4001	Salaries	13,300	0	15,000	0	0	0	13,200	0	0
4008	Training	200	0	0	0	0	0	0	0	0
4011	Rates	0	3,786	0	0	0	0	0	0	0
4012	Water Rates	14,000	20,688	14,000	5,853	14,000	0	14,000	0	0
4014	Electricity and Gas	2,500	2,505	2,500	1,180	2,500	0	2,500	0	0
4020	Consumables & Other Expenses	300	1,394	300	821	1,500	0	5,000	0	0
4023	Printing & Stationery	100	0	100	0	0	0	0	0	0
4028	Insurance	1,200	1,251	1,250	669	1,350	0	1,400	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4035	Refuse Collection\Bin Emptying	4,000	2,707	0	2,814	0	0	0	0	0
4036	Repairs and Renewals	25,000	3,002	10,000	568	10,000	0	10,000	0	0
4037	Maintenance Contracts	0	480	0	480	1,500	0	2,000	0	0
4038	Grounds Maintenance	40,000	40,292	0	0	0	0	0	0	0
4040	Equipment/Furniture	5,000	1,420	5,000	1,121	5,000	0	5,000	0	0
4044	Tree Works	0	958	0	2,801	2,801	0	0	0	0
4058	Legal Fees	0	800	0	0	0	0	0	0	0
4085	Town Park Events	6,500	1,748	6,500	0	0	0	13,000	0	0
5977	depreciation Charged	0	36,453	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-11,472	0	0	0	0	0	0	0
Overhead Expenditure		112,100	106,010	54,650	16,307	38,651	0	66,100	0	0
Movement to/(from) Gen Reserve		(99,640)	(101,667)	(42,190)	(14,607)	(34,641)		(54,640)		
211	<u>Open Spaces</u>									
4012	Water Rates	30	74	0	0	0	0	0	0	0
4038	Grounds Maintenance	15,000	6,811	0	573	573	0	0	0	0
4040	Equipment/Furniture	250	168	250	0	0	0	0	0	0
4045	Flood Wardens	0	307	0	179	200	0	200	0	0
5977	depreciation Charged	0	512	0	0	0	0	0	0	0
Overhead Expenditure		15,280	7,872	250	752	773	0	200	0	0
Movement to/(from) Gen Reserve		(15,280)	(7,872)	(250)	(752)	(773)		(200)		
212	<u>Cemetery and Churchyard</u>									
1212	Burial Fees	1,500	289	1,000	252	500	0	500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		1,500	289	1,000	252	500	0	500	0	0
4011	Rates	175	196	200	134	226	0	250	0	0
4028	Insurance	950	989	950	529	1,060	0	1,100	0	0
Overhead Expenditure		1,125	1,185	1,150	663	1,286	0	1,350	0	0
Movement to/(from) Gen Reserve		375	(896)	(150)	(411)	(786)		(850)		
213	<u>Public Conv - T Park DON'T USE</u>									
4001	Salaries	0	0	0	0	0	0	0	0	0
4016	Cleaning	0	1,844	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	0	54	0	0	0	0	0	0	0
4036	Repairs and Renewals	250	421	0	0	0	0	0	0	0
4040	Equipment/Furniture	0	15	0	0	0	0	0	0	0
4200	Public Toilets	8,000	7,571	0	0	0	0	0	0	0
Overhead Expenditure		8,250	9,905	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(8,250)	(9,905)	0	0	0		0		
214	<u>Public Conveniences (TP & CCP)</u>									
4001	Salaries	0	0	8,350	0	0	0	0	0	0
4011	Rates	3,010	3,593	0	-3,593	-3,593	0	0	0	0
4012	Water Rates	2,500	852	2,500	554	2,500	0	2,500	0	0
4014	Electricity and Gas	1,500	1,311	1,500	1,496	3,000	0	3,000	0	0
4016	Cleaning	0	1,844	0	283	283	0	0	0	0
4020	Consumables & Other Expenses	0	54	100	1,202	2,000	0	2,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4028	Insurance	175	201	200	94	200	0	200	0	0
4036	Repairs and Renewals	1,500	137	1,750	1,172	3,000	0	3,000	0	0
4040	Equipment/Furniture	0	15	100	4	0	0	0	0	0
4200	Public Toilets	11,500	11,028	0	0	0	0	0	0	0
Overhead Expenditure		20,185	19,035	14,500	1,212	7,390	0	10,700	0	0
Movement to/(from) Gen Reserve		(20,185)	(19,035)	(14,500)	(1,212)	(7,390)		(10,700)		
215	<u>Street Furniture</u>									
1179	Donations Received	0	-570	0	0	0	0	0	0	0
Total Income		0	-570	0	0	0	0	0	0	0
4028	Insurance	360	345	360	198	400	0	400	0	0
4040	Equipment/Furniture	1,500	1,285	1,500	-600	0	0	0	0	0
4803	Baskets & Tubs	9,000	7,142	3,000	2,988	3,300	0	3,500	0	0
5977	depreciation Charged	0	1,696	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	5	0	0	0	0	0	0	0
Overhead Expenditure		10,860	10,473	4,860	2,586	3,700	0	3,900	0	0
Movement to/(from) Gen Reserve		(10,860)	(11,043)	(4,860)	(2,586)	(3,700)		(3,900)		
216	<u>Pavilion Cafe</u>									
1180	Grants Recieved	0	0	0	9,659	9,659	0	0	0	0
1186	WCC Covid 19 Grant	0	8,000	0	0	0	0	0	0	0
1600	Pavillion Cafe Sales	40,000	52,380	50,000	49,809	70,000	0	50,000	0	0
1601	Putting Green Income	1,000	0	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		41,000	60,380	50,000	59,468	79,659	0	50,000	0	0
3540	Pavilion Purchases	20,000	13,989	25,000	18,186	35,000	0	25,000	0	0
Direct Expenditure		20,000	13,989	25,000	18,186	35,000	0	25,000	0	0
4001	Salaries	51,094	24,640	45,900	13,685	27,400	0	37,300	0	0
4007	Uniform	150	0	150	61	150	0	150	0	0
4008	Training	250	0	250	0	250	0	250	0	0
4010	Health & Safety	0	50	100	0	100	0	100	0	0
4011	Rates	0	0	0	1,454	2,904	0	3,050	0	0
4016	Cleaning	100	3	20	0	0	0	0	0	0
4020	Consumables & Other Expenses	2,000	3,892	2,000	2,699	3,000	0	3,000	0	0
4022	Postage & Telephone	700	115	500	170	400	0	400	0	0
4023	Printing & Stationery	200	12	200	0	200	0	200	0	0
4025	IT (Website & Email)	0	222	0	84	200	0	200	0	0
4026	Software & Accounts USE 4025	0	9	0	0	0	0	0	0	0
4036	Repairs and Renewals	2,000	47	2,000	348	2,000	0	2,000	0	0
4037	Maintenance Contracts	0	0	0	88	500	0	500	0	0
4040	Equipment/Furniture	500	1,101	500	202	500	0	500	0	0
4055	Stocktaking Fees	240	180	240	60	240	0	240	0	0
4061	Streamline Charges	700	993	700	642	1,400	0	1,400	0	0
4999	Assets Capitalised	0	3,364	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-3,364	0	0	0	0	0	0	0
Overhead Expenditure		57,934	31,264	52,560	19,491	39,244	0	49,290	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(36,934)</u>	<u>15,127</u>	<u>(27,560)</u>	<u>21,791</u>	<u>5,415</u>		<u>(24,290)</u>		
217	<u>Play Areas</u>									
4010	Health & Safety	1,000	0	1,000	475	1,000	0	1,000	0	0
4016	Cleaning	1,000	92	1,000	0	1,000	0	1,000	0	0
4020	Consumables & Other Expenses	450	305	500	0	500	0	500	0	0
4023	Printing & Stationery	100	0	0	0	0	0	0	0	0
4028	Insurance	4,050	0	4,050	0	0	0	0	0	0
4035	Refuse Collection\Bin Emptying	3,382	0	0	0	0	0	0	0	0
4036	Repairs and Renewals	25,000	5,666	10,000	3,329	10,000	2,695	10,000	0	0
4037	Maintenance Contracts	11,000	3,651	0	0	0	0	0	0	0
4038	Grounds Maintenance	15,000	13,653	0	0	0	0	0	0	0
4040	Equipment/Furniture	0	402	1,000	180	1,000	0	1,000	0	0
4044	Tree Works	2,000	0	2,000	0	0	0	0	0	0
5977	depreciation Charged	0	7,135	0	0	0	0	0	0	0
Overhead Expenditure		<u>62,982</u>	<u>30,904</u>	<u>19,550</u>	<u>3,984</u>	<u>13,500</u>	<u>2,695</u>	<u>13,500</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(62,982)</u>	<u>(30,904)</u>	<u>(19,550)</u>	<u>(3,984)</u>	<u>(13,500)</u>		<u>(13,500)</u>		
218	<u>Skate Park</u>									
4036	Repairs and Renewals	1,000	774	1,000	0	0	0	0	0	0
Overhead Expenditure		<u>1,000</u>	<u>774</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(1,000)</u>	<u>(774)</u>	<u>(1,000)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
219	<u>Sweeper</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4000	UNALLOCATED GLOBAL BUDGET	70,500	0	0	0	0	0	0	0	0
4007	Uniform	0	150	0	0	0	0	0	0	0
4018	Rent	0	1,472	0	0	0	0	0	0	0
4035	Refuse Collection\Bin Emptying	0	995	0	0	0	0	0	0	0
4036	Repairs and Renewals	0	154	0	610	2,000	0	2,000	0	0
4042	Vehicle Costs	0	2,670	0	769	0	0	0	0	0
4090	Sweeper Leasing	0	18,801	24,675	12,338	24,675	0	24,675	0	0
4091	Sweeper Consumables	0	1,289	2,000	598	1,200	0	1,200	0	0
4092	Sweeper Fuel	0	3,850	2,000	2,210	4,500	0	5,000	0	0
4093	Sweeper Waste Disposal	0	15,067	30,000	9,409	25,000	0	25,000	0	0
4094	Sweeper Maintenance	0	686	1,000	0	0	0	0	0	0
6332	Tfr to EMR Sweeper	0	3,000	0	0	0	0	0	0	0
Overhead Expenditure		70,500	48,135	59,675	25,934	57,375	0	57,875	0	0
Movement to/(from) Gen Reserve		(70,500)	(48,135)	(59,675)	(25,934)	(57,375)		(57,875)		
220	<u>Depot</u>									
4000	UNALLOCATED GLOBAL BUDGET	35,000	1,172	0	0	0	0	0	0	0
4007	Uniform	0	858	0	0	0	0	0	0	0
4011	Rates	0	0	0	2,870	7,172	0	7,500	0	0
4014	Electricity and Gas	0	1,089	0	-54	750	0	750	0	0
4018	Rent	0	12,499	0	8,281	16,000	0	16,000	0	0
4020	Consumables & Other Expenses	0	1,884	1,000	0	0	0	0	0	0
4022	Postage & Telephone	0	368	0	0	0	0	0	0	0
4023	Printing & Stationery	0	62	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025	IT (Website & Email)	0	727	0	0	0	0	0	0	0
4036	Repairs and Renewals	0	1,406	1,000	0	1,000	0	1,000	0	0
4037	Maintenance Contracts	0	0	0	150	200	0	200	0	0
4040	Equipment/Furniture	0	4,625	1,500	0	0	0	0	0	0
4042	Vehicle Costs	0	449	0	0	0	0	0	0	0
4058	Legal Fees	0	306	0	0	0	0	0	0	0
4921	CAP - Vehicles & Equipment	0	0	2,000	0	0	25,839	0	0	0
4999	Assets Capitalised	0	6,905	0	0	0	0	0	0	0
5316	Tfr frm Services to be Devolve	0	-6,905	0	0	0	0	0	0	0
5977	depreciation Charged	0	898	0	0	0	0	0	0	0
6331	Tfr to EMR Depot	0	25,000	0	0	0	0	0	0	0
Overhead Expenditure		35,000	51,342	5,500	11,246	25,122	25,839	25,450	0	0
Movement to/(from) Gen Reserve		(35,000)	(51,342)	(5,500)	(11,246)	(25,122)		(25,450)		
299	<u>Services to be devolved</u>									
4000	UNALLOCATED GLOBAL BUDGET	225,000	0	262,000	0	0	0	350,000	0	0
4040	Equipment/Furniture	0	0	0	1,465	1,465	0	0	0	0
4850	Sustainable Warminster	0	1,448	0	-152	-152	0	0	0	0
5316	Tfr frm Services to be Devolve	0	-1,448	0	-1,465	-1,465	0	-175,000	0	0
6316	Tfr to Devolved Services EMR	0	225,000	0	0	262,000	0	0	0	0
Overhead Expenditure		225,000	225,000	262,000	-152	261,848	0	175,000	0	0
Movement to/(from) Gen Reserve		(225,000)	(225,000)	(262,000)	152	(261,848)		(175,000)		
301	<u>Civic Centre</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1001	Letting Income	40,000	828	20,000	9,582	20,000	0	40,000	0	0
1002	Events Income	1,000	0	500	-187	500	0	500	0	0
1003	Equipment Hire	0	0	0	71	0	0	0	0	0
Total Income		41,000	828	20,500	9,466	20,500	0	40,500	0	0
4001	Salaries	65,000	64,241	64,600	27,638	55,500	0	67,500	0	0
4007	Uniform	200	0	200	0	200	0	200	0	0
4008	Training	500	0	500	350	500	0	500	0	0
4011	Rates	7,020	6,986	7,100	4,190	6,986	0	7,300	0	0
4012	Water Rates	1,500	965	1,500	219	1,000	0	1,000	0	0
4013	Rent Payable (Internal)	-37,200	-37,200	-37,200	-15,500	-37,200	0	-37,200	0	0
4014	Electricity and Gas	15,000	16,459	15,000	4,479	20,000	0	25,000	0	0
4016	Cleaning	500	506	500	0	0	0	0	0	0
4020	Consumables & Other Expenses	1,250	626	1,250	981	1,750	0	1,750	0	0
4022	Postage & Telephone	900	90	500	60	200	0	200	0	0
4025	IT (Website & Email)	0	986	0	898	2,000	0	2,000	0	0
4028	Insurance	2,600	2,644	2,600	1,415	2,830	0	3,000	0	0
4029	Licences	2,500	1,336	2,500	180	2,500	0	2,500	0	0
4031	Publicity & Marketing	500	242	500	0	500	0	1,000	0	0
4035	Refuse Collection\Bin Emptying	1,300	621	0	422	1,000	0	1,000	0	0
4036	Repairs and Renewals	12,000	7,851	7,500	1,978	7,500	0	7,500	0	0
4037	Maintenance Contracts	7,500	7,741	7,500	6,180	7,500	0	7,500	0	0
4040	Equipment/Furniture	1,000	269	1,000	886	1,000	0	1,000	0	0
4055	Stocktaking Fees	120	120	240	60	240	0	240	0	0
4061	Streamline Charges	300	216	300	97	250	0	250	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4801	Events Funding	1,500	0	750	0	200	0	750	0	0
5977	depreciation Charged	0	20,186	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-4,045	0	0	0	0	0	0	0
Overhead Expenditure		83,990	90,841	76,840	34,532	74,456	0	92,990	0	0
Movement to/(from) Gen Reserve		(42,990)	(90,013)	(56,340)	(25,066)	(53,956)		(52,490)		
305	<u>Civic Centre Bar</u>									
1580	Bar Sales	15,000	526	7,500	137	137	0	7,500	0	0
Total Income		15,000	526	7,500	137	137	0	7,500	0	0
3530	Bar Purchases	6,000	2,130	3,000	176	176	0	3,000	0	0
3531	Bar Gas & Consumables	400	91	200	0	0	0	200	0	0
Direct Expenditure		6,400	2,221	3,200	176	176	0	3,200	0	0
4040	Equipment/Furniture	250	0	250	0	0	0	250	0	0
Overhead Expenditure		250	0	250	0	0	0	250	0	0
Movement to/(from) Gen Reserve		8,350	(1,695)	4,050	(39)	(39)		4,050		
499	<u>Capital Expenditure</u>									
1180	Grants Recieved	0	4,072	0	0	0	0	0	0	0
1710	CIL Receipts	0	-26,933	0	12,989	12,989	0	0	0	0
Total Income		0	-22,861	0	12,989	12,989	0	0	0	0
801	Land & Buildings Depreciation	0	30,561	0	0	0	0	0	0	0
811	Leasehold Land & Buildings	0	484	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
821	Vehicles & Equip. Depreciation	0	37,378	0	0	0	0	0	0	0
841	Infrastructure Assets Depr'n	0	29,672	0	0	0	0	0	0	0
898	Deferred Grants Released	0	15,512	0	0	0	0	0	0	0
899	Depreciation Reversal	0	-98,095	0	0	0	0	0	0	0
4901	Loan Repayment Capital	23,462	23,462	24,633	12,167	24,633	0	25,863	0	0
4902	Loan Repayment Interest	16,140	16,139	14,969	7,634	14,969	0	13,739	0	0
4917	CAP - IT Equipment	0	0	0	3,164	3,164	0	0	0	0
4920	CAP - Capital Projects	0	650	0	0	0	500	0	0	0
4921	CAP - Vehicles & Equipment	0	0	0	4,346	4,346	0	0	0	0
4928	CAP - Play Equipment	0	0	0	1,556	1,556	0	0	0	0
4929	CAP - Outdoor Gym	0	-1	0	0	0	0	0	0	0
4933	CAP - Town Park Splash Pad	0	0	0	42,713	373,849	0	0	0	0
4999	Assets Capitilised	0	76,833	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-60,954	0	-9,066	-71,066	0	0	0	0
5329	Tfr from Open Spaces	0	-4,629	0	0	0	0	0	0	0
5348	Tfr frm Outdoor Gym EMR	0	-6,000	0	0	0	0	0	0	0
5351	Tfr From CIL 17/18	0	-1,828	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	0	0	0	-42,713	-50,000	0	0	0	0
5900	Depreciation Contra to Service	0	-98,095	0	0	0	0	0	0	0
5998	Assets Funded from Grants	0	0	0	0	-261,849	0	0	0	0
6306	Tfr to EMR CIL	0	-26,933	0	12,989	12,989	0	0	0	0
6315	Tfr to Capital Projects	44,000	44,000	100,000	100,000	100,000	0	100,000	0	0
Overhead Expenditure		83,602	-21,843	139,602	132,790	152,591	500	139,602	0	0
Movement to/(from) Gen Reserve		(83,602)	(1,018)	(139,602)	(119,801)	(139,602)		(139,602)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 6)

Note: Preliminary Budget 2022-23 V1

	<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,329,518	1,262,723	1,402,764	1,374,882	1,440,363	0	1,420,559	0	0
Expenditure	1,329,518	1,183,355	1,402,764	595,126	1,360,302	42,504	1,464,252	0	0
Movement to/(from) Gen Reserve	0	79,368	0	779,756	80,061		(43,693)		

Delivering a brighter, greener future for all

1. Introduction

- 1.1 The Council has the power to provide grants under its General Power of Competence.
- 1.2 The Council also has access to the Dewey Trust for the provision of grants.
- 1.3 Any grant of £1,000 will include a proviso that the recipient must provide the Clerk with a written report on how the money has been used within 12 months of the grant.

2. Procedure

- 2.1 The Finance and Assets Committee will consider applications once a year and a local media advert will be placed at the appropriate time. Details will also be uploaded to the Council's website. The decision taken to award grants will be taken in July or at a meeting nearest to this month.
- 2.2 The Clerk shall ensure that applications received have all the supplementary papers necessary, before reporting them to the Finance and Assets Committee.
- 2.3 Grants will be made in accordance with the following criteria:
 - (a) There will be direct benefit to Warminster or part of the area or to some or all of its inhabitants.
 - (b) The direct benefit which will accrue to the area or inhabitants will be commensurate with the amount of expenditure.
 - (c) That, with the exception of disaster fund appeals, no grants will be made to national based organisations unless they can show the proportion of direct benefit to the residents of Warminster.
 - (d) Grants will only be made to individuals in exceptional circumstances.
 - (e) The grant application must be applied for by an authorised member of the charity or organisation.
 - (f) Capital requests are preferable to revenue requests.
 - (g) Only one grant per organisation will be given and this will be limited to £2,000 per applicant.
 - (h) Any grant budget not allocated at the meeting in, or nearest to July, will be available for allocation up to 31st March, in the following year. This will be available only to new applicants who have not already been previously considered within that financial year.
- 2.4 The above criteria will be sent to prospective applicants, with a request for a sight of their accounts, Equal Opportunities Policy, invoice or quotation for the project, details of other funding requests, Terms of Reference, Constitution and Memorandum and Articles if relevant.

3. Selection Process

- 3.1 The Council will review each application provided that all supplementary information has been supplied.
- 3.2 The deadline date for submitting applications will be two weeks before the relevant meeting.
- 3.3 Incomplete forms will not be considered.
- 3.4 The initial applications will be heard at a meeting scheduled in July or nearest date.
- 3.5 Payments will be issued as soon as possible.

Grant application information and application form

Please read our terms and conditions before completing the form.

Terms and Conditions for Grants 2022/23

Each year Warminster Town Council allocates budgeted funds on anything which, in the Council's opinion, is in the interest of its area or part of its area, or in the interest of all or some of the inhabitants of that area. The grants must satisfy two criteria:

1. The Council must be satisfied that there is a direct benefit to its area or part of its area or to some or all of its inhabitants.
2. The Council must ensure that the direct benefit which will accrue to its area or inhabitants will be commensurate with the amount of expenditure.

Any grant of £1,000 or more will include a proviso that the recipient should attend the Annual Town Meeting to report on how the money has been used, or if this is not possible must provide the Clerk with a written report for the meeting.

Procedure

The Town Council has agreed the following procedure:

1. That the Finance and Assets Committee will consider applications once a year and a local media advert will be placed at the appropriate time. Details will also be uploaded to the Council's website. The decision taken to award grants will be taken in July or at a meeting nearest to this month.
2. That the Clerk shall ensure that applications received have all of the supplementary papers necessary, before reporting them to the Finance and Audit Committee.
3. That grants be made in accordance with the following criteria:
 - That there will be direct benefit to Warminster or part of the area or to some or all of its inhabitants.
 - That the direct benefit which will accrue to the area or inhabitants will be commensurate with the amount of expenditure.
 - That, with the exception of disaster fund appeals, no grants will be made to national based organisations unless they can show the proportion of direct benefit to the residents of Warminster.
 - That grants will only be made to individuals in exceptional circumstances.
 - The grant application must be applied for by an authorised member of the charity or organisation.
 - Only one grant per organisation will be given in any one council year and this will be limited to £2,000 per applicant. The council year runs from 1st April–31st

March.

- Any grant budget not allocated at the meeting in, or nearest to July, will be available for allocation up to 31st March in the following year. This will be available only to new applicants who have not already been previously considered within that financial year.
4. The above criteria will be sent to prospective applicants, with a request for a sight of their accounts, Equal Opportunities Policy, invoice or quotation for the project, details of other funding requests, Terms of Reference, Constitution and Memorandum and Articles if relevant.

Selection Process

The Council will review each application provided that all supplementary information has been supplied.

The deadline date for submitting applications will be advertised on the Council Website and Council Offices. Incomplete forms will not be considered.

Payments will be issued as soon as possible once the grant has been approved.

Specific Grants – These are for grants larger than £2000.

Because the grants are so large, the Council makes special budget provision for them. They operate on a different timescale to other grants. Examples of specific grants awarded in the past are: Inspire, the Wobble, the Carnival, the Community Hub. If you would like to apply for a grant larger than £2000, please contact the town council.

Once this application is complete, please ensure that you read and sign the declaration on page 7 and complete the check list on page 5.



Warminster Town Council

Grant Application Form

2022/23

How to use this form:

This form can be printed and completed by hand or filled in electronically.

If you would like any advice or guidance about filling in the form please contact Warminster Town Council.

Telephone: 01985 214847 or email: admin@warminster-tc.gov.uk

Name of organisation	
Name and address of the person making the application on behalf of the organisation	
Position held in organisation	
Signature	
Telephone	
Email	
In order to receive a financial grant please provide: Bank account details If you are successful, our preferred payment method is via BACS.	Bank name: Name of/on account: (as it appears on your documentation) Sort code: Account number:
Registered charity number if applicable	

Briefly describe the aims and objectives of your organisation/group.
Include details of the services, projects, activities that you currently offer/run.

--

Please give details of what you want to buy/use the grant for.

--

Please give specific costings of how much you wish to apply for up to the maximum of £2000

What is the total cost for the equipment/activity/project you are applying for?
(attach/include quotes if possible)

£

Amount of grant requested from Warminster Town Council.

£

Amount of other grants applied for or money raised already (if any)

Grant provider:

Amount asked for:

£

£

£

£

Other fundraising amount

£

What is the annual expenditure of your organisation?

£

What is your current (at year end) financial balance including reserves?

£

Please detail how your project gives direct benefit to the community of Warminster, which demographic/group you are targeting, what you hope to achieve and how you will endeavour to achieve it.

What is the timescale for your equipment purchase/activity/project?

Please tick boxes to show which documents you are including with your application.

Accounts ☐

Terms of Ref ☐

Invoice /Quote ☐

Equal Opportunity Policy ☐

Constitution/M&A's ☐

When completed, this form together with supporting documents should be sent to:
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire BA12 8LBEmail: admin@warminster-tc.gov.uk
Tel: 01985214847